

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
Regular Business Meeting of  
February 6, 2017

Commissioner John Elsasser called the meeting to order at 5:32 p.m. Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Kelly Boswell, Dustin Ensminger and Al Hendricks.

**CHANGES OR ADDITIONS TO THE AGENDA**

Well Drilling - proposals - Neighbors notified

Bids were received for the drilling of the new Well. The process was discussed at length. There will be a second well drilled in the southeast corner of the property. Work to begin in March.

Action: Motion to award Holt Services Inc. the contract based on the final approval for the Department of Health.

Moved: Lora Petso

Second: Mike Harrigan

Passed: John Elsasser voted no. Motion carried 2 to 1.

**PUBLIC HEARING - 2016 WATER COMPREHENSIVE PLAN - SEPA**

The Hearing was opened at 6:02 p.m.

John Elsasser asked for comments from the public. Hearing no comments, the public hearing for the 2016 Water Comp Plan was closed at 6:04 p.m.

Dave Hutley, District Engineer was in attendance.

**PERSONS TO BE HEARD**

There were no persons to be heard.

**CONSENT CALENDAR**

- a) Sign the Regular Meeting of January 3, 2017
- b) Approve the Regular Meeting of January 23, 2017
- c) Approval of the Maintenance Fund Vouchers #17-038 through #17-068 for \$36,932.22
- d) Approval of the Construction Fund Voucher #17-069 for \$3,234.23
- e) Approval of the Capital Fund Voucher #17-070 for \$24,506.40
- f) Approve Shut-off List
- g) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried

**GENERAL MANAGER'S REPORT**

Discussion:

- a) Financial Policies: Updated

The changes to the policy were discussed.

Action: Adopt Financial Policies to be included in 2016 Rate Study

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried

- b) City of Shoreline - Snohomish County BRB Determination of Non-significance and SEPA  
Lynne Danielson gave a briefing to the Board on the BRB Determination.

- c) Growth Management Hearings Board Findings

GMHB findings determined that the 2016 Comprehensive Plan Amendment 2 was a de facto change to the county comprehensive plan and therefore is subject to the County's GMA docket process. We will be evaluating alternatives over the next couple of weeks.

**ADMINISTRATION SERVICES MANAGER'S REPORT**

There was no report at this meeting.

**OPERATIONS MANAGER'S REPORT**

- a) First scrap metal exchange

The Board was updated on the scrap metal exchange.

- b) Woodway Tank Inspection

The Tank is schedule for inspection on February 27<sup>th</sup>.

- c) Main Replacement Prioritization

Dustin explained his process of prioritizing the mains and how this process will lead to a schedule for replacement in the future.

- d) Locate tickets

The locates will now be handled by an on-line program instead of receiving faxed copies of locates in the office. The crew will be responsible for logging on to the site and managing the locates. This process may lead to the process of receiving locates in the field which would cut back on staff travel time to and from the office.

**ATTORNEY'S REPORT**

There was no report at this meeting.

**COMMISSIONER'S REPORT**

Lora Petso reported on the Sno-King Meeting she attended and led testing legislation that is being introduced.

OVWSD Regular Board Meeting of February 6, 2017

**EXECUTIVE SESSION**

At 7:03 p.m., the Board entered into an Executive Session to discuss personnel issue in accordance with RCW 42.30.110 (1)(g) for thirty (30) minutes and then an additional twenty (20) minutes.

The regularly meeting resumed at 7: 50 p.m.

**NEXT BOARD MEETING**

The next regular scheduled meeting is February 21, 2017


The meeting adjourned 7:51 p.m.

Transcribed by: Kelly Boswell

APPROVED

  
\_\_\_\_\_  
John E. Elsasser, President

\_\_\_\_\_  
Mike D. Harrigan, Vice-President

  
\_\_\_\_\_  
Lora L. Petso, Secretary