

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
February 16, 2016

Commissioner John Elsasser called the meeting to order at 5:31 p.m. Commissioners Lora Petso and Mike Harrigan were present. Also in attendance were Kelly Boswell, Steve Dunphy and Joe Bennett.

CHANGES OR ADDITIONS TO THE AGENDA

Add under Administration Managers Report Sewer Back-up on 243rd St and Team Agreement.

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT CALENDAR

- a) Sign Minutes of the Regular Meeting of January 15, 2016
- b) Approval of the Regular Meeting of February 1, 2016,
- c) Special Meeting of January 5, 2016 and Special Meeting Minutes of February 2, 2016
- d) Approval of the 2016 Maintenance Fund Vouchers #16-059 through #16-93 for \$156,369.40
- e) Approval of the 2016 Capital Fund Vouchers #16-094 through #16-096 for 130,156.99

Action: Motion to approve consent calendar as presented.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

General Manager was not at the meeting.

ADMINISTRATIVE SERVICES MANAGER'S REPORT

- a) Presenting Daphne Schneider's Memo and Team Agreement
The Agreement drafted by Daphne Schneider was presented to the Board for signing by the commissioners. Mike Harrigan wanted to review the agreement before signing.
- b) Conference Schedule Review – Petso to attend PNW-AWWA Conference
Staff asked to review the schedule for the year due to upcoming deadlines with conferences. Deadline dates will be presented at the next meeting for review.
- c) Risk Pool Semi-Annual Membership Meeting March 25th.
Lora Petso will attend the meeting on Friday March 25th.

d) Town of Woodway – Point Wells Upper Bluff Annexation

The Town will be holding a Public Meeting on the 16 of February to finalize the Annexation of the upper bluff. Lora Petso asked if we needed to make any kind of statement to the Town. Staff will contact the Attorney to see if the District needs to make a formal statement on the Annexation.

e) Sewer Back-up on 243rd Street

The Board was informed of a sewer back-up claim that has been filed with the Pool. The Backup occurred two weeks after the same homeowner had a back up in their side sewer that caused damages to their property. The current backup is being investigated by the Pool.

f) Team Agreement

The Board was informed that the staff members had reached an Agreement with each other as far as the Teambuilding goes.

OPERATIONS MANAGER'S REPORT

a) Letter from Customer

A letter from a customer regarding crew members doing a terrific job on a project was presented to the Board.

b) 2015 Water Main Replacement Update

The Board was informed on the start of the project with the contractor.

c) Employee Banquet Update

The Board was presented with the invite for the Banquet on March 19, 2016. Commissioner Harrigan commented on the good work done on the invitation by staff.

ATTORNEY'S REPORT

a) Kelly Boswell Contract Resolution 1042

Joe Bennett presented Resolution 1042 to the Board for signing, approving the 2016 salary for Kelly Boswell as approved at the last meeting on February 1, 2016.

b) The General Manager Evaluation was rescheduled for March 7, 2016.

At which time, Steve Dunphy and Kelly Boswell left the meeting.

EXECUTIVE SESSION

At 6:05 p.m., the Board entered into an Executive Session to discuss union negotiations contracts in accordance with RCW 42.30.110(1) for 22 (twenty-two) minutes.

The regularly meeting resumed. Steve Dunphy returned to the meeting.

COMMISSIONER'S REPORT

Commissioner Petso reported on the SnoKing meeting and asked if the Attorney could spend 30 minutes reviewing the By-Laws of SnoKing. The other Board member agreed. Petso also reported on the Section III meeting she attended with Steve Dunphy.


NEXT BOARD MEETING

The next Board Meeting is scheduled for March 7, 2016.


The meeting adjourned 6:35 p.m.

Transcribed by: Kelly Boswell

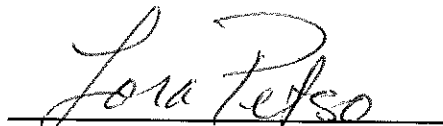
APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary