

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
March 6, 2017

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Lora Petso was present. Also in attendance were Kelly Boswell, Dustin Ensminger and Al Hendricks. Mike Harrigan was not present.

CHANGES OR ADDITIONS TO THE AGENDA

Add Woodway Tank Update under Operations Manager Report.

PERSONS TO BE HEARD

Larry Holmes attended the meeting to request an employee phone list from the District. The District has previously denied the request from Mr. Holmes as employee's personal information is not available to the public. The Board informed Mr. Holmes that he could do a Public Records Request with the District and the District would provide what information they were legally obligated to provide to the public.

Larry Holmes left the meeting at 5:40 p.m.

CONSENT CALENDAR

- a) Sign the Regular Meeting of February 6, 2017
- b) Approve the Regular Meeting of February 21, 2017
- c) Approval of the Maintenance Fund Vouchers #17-109 through #17-133 for \$45,234.99
- d) Approval of the Capital Fund Vouchers #17-134 and #17-135 for \$2,944.30
- e) Approval of the Construction Fund Vouchers #17-136 through #17-138 for \$11,806.75
- f) Approve Shut-off List
- g) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried

At this time Al Hendricks left the meeting.

5:45 p.m., the Board entered into an Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i) for five (5) minutes.

Al Hendricks returned at 5:50 to the meeting. The regular meeting resumed.

GENERAL MANAGER'S REPORT – Lynne Danielson was not at the meeting – items were presented in her absences.

Information:

- a) HB 2358 (2016) and HB 1187 (2017)

Information about these two bills was provided to the Board.

- b) Operations Supervisor
Information that the Board requested was presented and discussed. Staff is asking the Board to make a decision on the position at the next meeting. Lora Petso asked for additional information that staff will present at the next meeting.
- c) Union Letter and Response
The two letters were provided to the Board.

ADMINISTRATION SERVICES MANAGER'S REPORT

Information:

- a) WASWD Retro Program – President to sign Document
The documents for the Retro Program were provided to the Board.
- b) Semi-Annual Pool Membership Meeting – March 29, 2017 9:00 to 2:30 pm.
It was yet to be determined if the Board would attend with Management staff.
- c) AWWA Conference June 11 – 14, 2017 Philadelphia, PA
No decision was made at this time.
- d) WASWD Spring Conference – Yakima April 12 – 14th
Lora Petso is planning on attending.

OPERATIONS MANAGER'S REPORT

Information:

- a) North City Water District – Thank You Card
A Thank You card was presented to the Board from North City Water thanking the District for some mutual aid that was provided.
- b) Server Replacement & Server Room Air Conditioning Update
The Server Room was discussed. The room was not fitted with air conditioning during construction of the new building. Staff is moving forward with putting an AC unit in the server room and having it wired properly by an electrician. This was approved by the Board at a previous meeting when the new servers were discussed.

ATTORNEY'S REPORT

Personnel Policy Memo – Joe Bennett

A memo from Joe Bennett was presented regarding the Personnel Policy. The Board had no question at this time.

COMMISSIONER'S REPORT

Lora Petso asked for an Executive Session.

At this time Al Hendricks left the meeting.

EXECUTIVE SESSION

At 6:25 p.m., the Board entered into an Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i) for five (5) minutes.

OWSD Regular Board Meeting of March 6, 2017

The regularly meeting resumed at 6:36 p.m.


NEXT BOARD MEETING

The next regular scheduled meeting is February 21, 2017


The meeting adjourned 6:37 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary