

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
March 20, 2017

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Kelly Boswell, Dustin Ensminger and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

Add Well Project Update

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT CALENDAR

- a) Sign the Regular Meeting of February 21, 2017
- b) Approve the Regular Meeting of March 6, 2017
- c) Approval of the Maintenance Fund Vouchers #17-094 and #17-139 through #17-175 for \$107,029.83
- d) Approval of the Capital Fund Voucher #17-096 for \$154,392.74

Action: Motion to approve the consent calendar as presented.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Information:

- a) Operations Supervisor

Additional information was presented to the Board per their request. The Board, at this time, will not be hiring an Operations Supervisor. Management will move forward with hiring the vacant Forman position.

- b) Well Update

At a previous meeting Lora Petso asked staff how exactly the water would get from the well to the 1.5 tank ½ mile away. After reviewing with the project engineer, the transmission on the water was outlined for the commissioners. The project will continue to move forward and drill of the well will begin.

ADMINISTRATION SERVICES MANAGER'S REPORT

- a) AWWA Conference June 11 – 14, 2017 Philadelphia, PA – March 30th Deadline

The Board was asked if any are attending the annual conference in 2017. There was no interest in attending in 2017.

- b) WASWD Spring Conference – Yakima April 12 – 14th
Lora will be attending. Mike Harrigan suggested that all attend now that we are back in the organization.

- a) Resolution 1055 – Surplus Equipment – Approve Resolution 1055

Action: Motion to approve Resolution 1055 surplus equipment.

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried

OPERATIONS MANAGER'S REPORT

Information:

- a) Woodway Tank Inspection Report

The report from the tank inspection was discussed. The tank is in very good shape for as old as it is and has no damage that needs to be repaired.

- b) Server Room AC Installed

The server AC unit has been installed and the project is complete.

- c) Dump Truck Replacement

The 1984 dump truck needs to be replaced and has been on the CIP list for years. The state contract bid price is what the District will be using for the replacement of the truck.

Action: Motion to approve the General Manager to execute a contract using the state approved bidder list to purchase a new dump truck.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Lora Petso reported on the Section III and Sno-King meetings she attended. Lora had questions on how the District protected customer's private information. Staff explained that we follow the state Red Flag Rule requirements. Lora also wanted to make sure that any third party vendors were also following the rule.

At this time Dustin Ensminger and Kelly Boswell left the meeting.

EXECUTIVE SESSION

At 6:41 p.m., the Board entered into an Executive Session to discuss personnel issue in accordance with RCW 42.30.110 (1)(g) for ten (10) minutes.

The regularly meeting resumed at 6:50 p.m.

NEXT BOARD MEETING

The next regular scheduled meeting is March 6, 2017.

The meeting adjourned 6:55 p.m.

Transcribed by: Kelly Boswell

APPROVED

John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary