

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
April 3, 2017

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Kelly Boswell and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

Add:

- WASWD Conference
- Employee Appreciation Dinner

PERSONS TO BE HEARD

Robert Pantley, a new customer of the District, was present to address the Board regarding a Backflow Assembly that the District is requiring the installation of for the Well on his property.

In January 2017, Mr. Pantley was notified that the property was a cross connection high hazard service and the owner was asked to install an RPBA on the line to 11631 N Dogwood.

Mr. Pantley feels that the District should have required the device be installed by the previous owners. A District staff member chose not to address the issues with the former owner when the issue was detected in 2015.

Mr. Pantley is requesting that Olympic View provide the proper backflow preventer system and he would pay for the labor required to have the device installed.

Action: Motion to approve the District providing the backflow preventer system for the property at 11631 N Dogwood subject to the final approval of the General Manager determining what the property needs will be on the basis that it is a disputed claim on a mutual mistake.

Moved: Mike Harrigan
Second: John Elsasser
Passed: Unanimous. Motion carried

CONSENT CALENDAR

- a) Sign the Regular Meeting of March 6, 2017
- b) Approve the Regular Meeting of March 20, 2017
- c) Approval of the Maintenance Fund Vouchers #17-177 through #17-207 for \$63,421.71
- d) Approval of the Capital Fund Vouchers #17-208 for \$5,956.66
- e) Approval of the Construction Fund Vouchers #17-209 through #17-212 for \$23,011.51
- f) Approve Shut-off List
- g) Approve Payroll

Action: Motion to approve the consent calendar as presented.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Information:

a) Madrona Elementary School – Developer Extension

On March 30, 2017 there was a meeting between the District and Edmonds School District regarding the current developer's extension agreement for the construction of a new school on the 236th St. site. The District requested that Robinson Noble, PACE and staff be in attendance. There are two issues being worked on. One has been resolved and the other involves UIC for storm-water. Robinson Noble has evaluated the treatment processes being proposed and while they do meet the water requirements set by the Department of Ecology for underground discharge, we are not convinced that they will meet Department of Health water quality requirements for Deer Creek. We will be continuing to work with the school district and the City of Edmonds on this issue.

Discussion:

b) Extension of 1988 Wastewater Treatment Contract

Action: Authorize the execution of the Treatment Contract Agreement.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried

c) Posting of Foreman Opening

The Forman position has been advertised.

d) Outsourcing Financial Statement Preparations 2016

Action: Authorize the General Manager to enter into an agreement with Clifton Larson Allen for the preparation of 2016 Financial Statements.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried

e) CHS – Design Phase 2 Sewer Repairs updated engineering

CHS has a change order for additional work that was requested by the District.

Action: Approve the updated Engineering Fee Schedule for Phase 2 Sewer Repair.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried

- f) Accept Melton DE L-113, 220th and 80th as complete

Action: Accept Melton DE L-113 220th and 80th as complete.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried

- g) Accept DE L-120 application - Southend Esperance 222nd and 76th 19 Unit Complex

Action: Accept application for DE L-120 – Southend Esperance.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried

ADMINISTRATION SERVICES MANAGER'S REPORT

- a) Surplus Equipment Resolution 1056

Action: Motion to approve Resolution 1056 surplus equipment.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried

- b) Spring Newsletter

Staff asked for comments before sending the newsletter to print. No comments were made.

- c) WASWD Conference Attendees

Staff is requesting to have a final number of commissioners who are planning on attending the conference. Mike Harrigan requested that all commissioners attend due to the fact that we are a member and would like to have presence at the conference. All commissioners are planning on attending as well as Kelly Boswell.

OPERATIONS MANAGER'S REPORT

There was no report at this meeting.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Lora Petso reported on the MWPAAC and insurance pool meetings she attended.

At this time Kelly Boswell left the meeting.

EXECUTIVE SESSION

At 6:48 p.m., the Board entered into an Executive Session to discuss personnel issue in accordance with RCW 42.30.110 (1)(g) for ten (10) minutes then extended for twenty (20) minutes.

The regularly meeting resumed at 7:20 p.m.

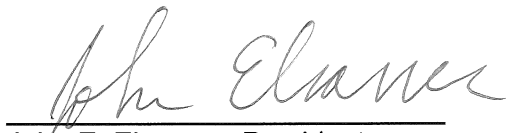
NEXT BOARD MEETING

The next regular scheduled meeting is April 17, 2017.

The meeting adjourned 7:25 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary