

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of

May 1, 2017

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Kelly Boswell, Dustin Ensminger and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

Add: 228th St Project Update

PERSONS TO BE HEARD

CONSENT CALENDAR

- a) Sign the Regular Meeting of April 3, 2017
- b) Approve the Regular Meeting of April 17, 2017
- c) Approval of the Maintenance Fund Vouchers #17-246 through #17-286 for \$218,821.75
- d) Approval of the Capital Fund Vouchers #17-287 and #17-288 for \$11,643.46
- e) Shut off List
- f) Payroll

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: Lora Petso

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Discussion:

- a) 2017 1st Quarter Budget Report
The budget will be presented at the next meeting.
- b) Personnel Policy Special Meeting Dates to be Scheduled
A Special Workshop will be schedule for Wednesday the 10th at 2:00 p.m.

ADMINISTRATION SERVICES MANAGER'S REPORT

There was no report at this meeting.

OPERATIONS MANAGER'S REPORT

- a) Phase II Sewer Rehabilitation
The Board was update on the project status.
- b) 228th St Well Project Update
The drillers have pushed the start time out a few months with no definite date given.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

There was no report at this meeting.

EXECUTIVE SESSION

At 6:22 p.m., the Board entered into an Executive Session to discuss personnel issue in accordance with RCW 42.30.110 (1)(g) for twenty (20) minutes.

The regularly meeting resumed at 6:42 p.m.

Staff reported on the status of the Foreman recruitment process. The District received three applications after posting the position in seven publications for over a month. Applications were reviewed and applicants were interviewed. The applicants did not meet the requirements for the position. It is recommended by staff that the job search be closed.

The alternative of creating a new Operations Supervisor position was once again presented to the Board. The job description and the salary range were proposed in March when the alternative was first presented.

After a long discussed, Mike Harrigan made a motion to hire a new position for the District of Operations Supervisor based on the job description that was presented to the Board at a previous meeting. In addition, the Board authorized staff to advertise for the Supervisor position and that the District will no longer be accepting applications for the vacant Foreman position.

John Elsasser seconded the motion. The motion passed 2 to 1 with Lora Petso voting no.


NEXT BOARD MEETING

The next regular scheduled meeting is May 15, 2017.

The meeting adjourned 7:16 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary