

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
Regular Business Meeting of  
May 2, 2016

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Lora Petso was present. Also in attendance was Lynne Danielson, Kelly Boswell and Al Hendricks. Commissioner Mike Harrigan was on the phone.

**CHANGES OR ADDITIONS TO THE AGENDA**

Delay the action for CHS proposal 2E item.

**PERSONS TO BE HEARD**

There were no persons to be heard.

**CONSENT CALENDAR**

- a) Sign Minutes of the Regular Meeting of April 4, 2016
- b) Approve the Regular Meeting of April 18, 2016
- c) Approval of the Maintenance Fund Vouchers #16-244 through #16-274 for \$27,137.28
- d) Approval of the Capital Fund Voucher #16-275 and #16-276 for \$8,171.19
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve consent calendar as presented with changes to the Commissioners Report in the minutes.

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried

**GENERAL MANAGER'S REPORT**

Information:

- a) Bond Underwriter Detail Expense Report  
The Report for the Bonds was given to the Board for their review.
- b) Blair Buroughs Retirement  
The Board was informed of the WASWD President retirement.
- c) Engagement Letter Sebris Busto James  
The Board was notified of the Risk Pool retaining the firm of Debris Busto James.
- d) Job Descriptions  
The Board was given copies of all the updated job descriptions.

Discussion:

- e) Bryan Choate – WTPO 3 Certification Letter  
The Board was informed that Bryan Choate passed his Water Treatment Plant Operators test.

f) Robinson Noble – Proposal for Well Site

Action: Authorize the General Manager to sign the contract with Robinson Noble for analysis and sighting of a second well at the 228<sup>th</sup> Street well site.

Moved: John Elsasser  
Second: Lora Petso  
Passed: Unanimous. Motion carried

g) CHS – Phase 2 Sewer Repair Proposal for Design, Permitting and Bidding

Action: Approve the Sewer System Repair and Upgrade Proposal and authorize the General Manager to sign the contract.

Moved: John Elsasser  
Second: Lora Petso  
Passed: Unanimous. Motion carried

h) 2016-2018 Collective Bargaining Agreement

Action: Approve the 2016 – 2018 Collective Bargaining Agreement- authorize the President of the Board to sign the agreement.

Moved: John Elsasser  
Second: Lora Petso  
Passed: Unanimous. Motion carried

i) Teamsters Health Welfare Trust Agreement

Action: Approve the Washington Teamsters Welfare Trust Agreement.

Moved: John Elsasser  
Second: Lora Petso  
Passed: Unanimous. Motion carried

**ADMINISTRATIVE SERVICES MANAGER'S REPORT**

Discussion:

a) Healthcare for Commissioners and Managers

The Board was notified that the managers are looking at other healthcare options other than Teamsters. When the managers move away from the current plan, the commissioners will have an option of getting healthcare through the District. More to come at a later meeting.

b) 1st Quarter Report

The quarterly report was discussed.

Information:

c) Rain Barrel update from SPU

At a previous meeting, Commissioner Petso inquired about rain barrels being provided by SPU. Staff has asked SPU and at this time they do not support rain barrels as a conservation method and do not support rain barrels through their programs.

**OPERATIONS MANAGER'S REPORT**

There were no reports for this meeting.

**ATTORNEY'S REPORT**

There was no report at this meeting.

**COMMISSIONER'S REPORT**

Lora Petso reported on the Sno-King meeting to the other Board members.

Also reported to the Board was that Lynne Danielson and Lora Petso met with Brain Sullivan from Snohomish County.

**NEXT BOARD MEETING**

The next Board Meeting is scheduled for May 16, 2016.

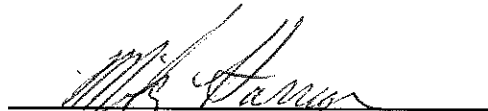
The meeting adjourned 6:22 p.m.

Transcribed by: Kelly Boswell

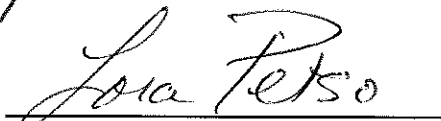
APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary