

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
June 6, 2016

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Lora Petso and Mike Harrigan were present. Also in attendance was Lynne Danielson, Kelly Boswell and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

- Add 2015 Watermain Replacement Project to General Managers Report.

PERSONS TO BE HEARD

Tom Fitzpatrick, from Talmadge Fitzpatrick was in attendance.

EXECUTIVE SESSION

At 5:31 p.m., the Board entered into an Executive Session to discuss legal matters in accordance with RCW 42.30.110 (1)(i) for fifteen (15) minutes then extended for an additional ten (10) minutes more until 5:56 p.m.

The regularly meeting resumed at 5:56 p.m.

At which time, Tom Fitzpatrick left the meeting.

CONSENT CALENDAR

- a) Sign Minutes of the Regular Meeting of Aril 18, 2016
- b) Approve the Regular Meeting of May 2, 2016
- c) Approval of the Maintenance Fund Vouchers #16-306 through #16-350 for \$89,406.49
- d) Approval of the Capital Fund Voucher #16-351 and #16-352 for \$11,829.57
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve consent calendar as presented.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Information:

- a) Transient at Edmonds Way Maintenance Facility

The General Manager notified the Board of a transient that was using an unfenced area of the maintenance facility as his home. A police report was filed and the transient has moved out of the area. The field crew has cut back the trees so that the area is more visible from the street. Staff will monitor the area weekly from this point forward.

- b) Scott Dunn – DOH Monitoring Project Complete
The Board was notified of a letter from DOH thanking Scott Dunn for participating in the Optimization Project.
- c) Snohomish County BRB Appeal
The official BRB Court Ruling was presented to the Board.
- d) DOH Bronze Certificate of Achievement
The District received the Bronze Certificate of Achievement from the Department of Health for three years of outstanding performance and treatment optimization at the District's water treatment plant.
- e) Pipeline Article on PWTF
An informative article on the Public Works Trust Fund was presented to the Board.
- f) Sewer Comprehensive Plan Amendment
The Board was notified of the Sewer Comp Plan Amendment approval by the Snohomish County on June 1st.

Discussion:

- g) 1st Quarter 2016 Budget
The 1st Quarter Budget was presented to the Board for discussion.
- h) Rate Consultant Proposals
Three RFP's were presented to the Board for review and approval for the Rate Study that the District is conducting. The Board would like more time to review the proposals. This item will return at the next meeting.
- i) 2015 Waterman Replacement Project

Action: Motion to accept the 2015 Watermain Replacement as complete.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried

ADMINISTRATION SERVICES MANAGER'S REPORT

Discussion:

- a) Leak Adjustment Request
A customer is requesting to have another leak adjustment to their account after having an adjustment done one year ago. The Board granted their request due to the fact that they replaced their complete service line instead of a parcel repair.

Action: Motion to grant a leak adjustment to a ratepayer.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried

Information:

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b) Claim for Power Failure on Pump Station

The Board was informed the staff had submitted a claim to the insurance pool for the pump failure back in 2015. The District received \$6,898.75 from the Pool.

c) 2016 Water Quality Report for review

The Water Quality Report was presented to the Board for review and comments.

OPERATIONS MANAGER'S REPORT

There were no reports for this meeting.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Lora Petso reported on the Sno-King meeting to the other Board members.


NEXT BOARD MEETING

The next Board Meeting is scheduled for June 20, 2016.

The meeting adjourned 6:50 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary