

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
July 18, 2016

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Mike Harrigan and Lora Petso were present. Also in attendance was Lynne Danielson, Kelly Boswell, and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT CALENDAR

- a) Sign Minutes of the Regular Meeting of June 20, 2016
- a) Approve the Regular Meeting Minutes of July 6, 2016
- b) Approval of the Maintenance Fund Vouchers #16-412 through #16-449 for \$201,251.48
- c) Approval of the Construction Fund Voucher #16-451 for \$2,388.36
- d) Approval of the Capital Fund Voucher #16-450 for \$11,564.00

Action:	Motion to approve the consent calendar
Moved:	Mike Harrigan
Second:	John Elsasser
Passed:	Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Information:

- a) Jeremy Prosser – Letter for successfully passing WTPO 2 Certification Test
The Board signed a letter of congratulations to an employee for passing the WTPO 2 test.
- b) Robinson Noble Contract Amendment 1
The Board was informed that the General Manager signed a Contract Amendment with Robinson Noble for geotechnical services for the Well project.
- c) Congressional Candidate Reception – July 22, 2016 Scott's Bar and Grill
The Board was notified of a congressional reception on July 22.
- d) GM Vacation
The General Manager will be on vacation the week of April 25th.

Discussion:

- e) Public Records Act Policy (Draft)
A draft policy on the Public Records Act was presented to the Board for review.
- f) Board Tablets – Comparison and ongoing costs
The Board was presented with a general cost for moving towards paperless Board meetings. The Board had no consensus on whether to use iPads or Surfaces for the

meetings. Staff will research the monthly costs and speak with the IT consultant to determine which will be a better option for the District.

- g) Date set for neighborhood meeting - August 2, 2016 5:30 pm District Office
The meeting is set for August 2 at 5:30 pm to discuss the Well Project.

ADMINISTRATION SERVICES MANAGER'S REPORT

Discussion:

- a) 2nd Quarter Managers Report
The 2nd quarterly report was discussed with the Board.
- b) District Public BBQ
The Board was notified of the next BBQ which is scheduled for July 22nd.

OPERATIONS MANAGER'S REPORT

There was no report at this meeting.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Lora Petso reported on the last Section 3 meeting she attended.

NEXT BOARD MEETING

The next Board Meeting is scheduled for August 1, 2016.

The meeting adjourned 6:12 p.m.

Transcribed by: Kelly Boswell


APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary