

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
Regular Business Meeting of  
October 5, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioners Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell, and Al Hendricks.

**CHANGES OR ADDITIONS TO THE AGENDA:**

Add: Customer Comments under General Managers Report

**CONSENT CALENDAR:**

- a) Sign Minutes of the Regular Meeting of September 9, 2015
- b) Approval of the Minutes of the Regular Business Meeting of September 21 2015
- c) Approval of the Maintenance Fund Vouchers #15-578 through #15-605 for \$22,986.58
- d) Approve Shut-off List
- e) Approve Payroll

Action: Motion to approve the consent calendar as presented.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

**GENERAL MANAGER'S REPORT:**

Information:

- a) Claim submitted to Insurance Pool  
The Board was informed of a claim sent to the Pool for a sewer pipe that was broken on the customer's side of the stub in the right of way. The customer is asking for their plumbing bill to be paid by the District.
- b) Customer Appreciate of Crew  
The General Manager informed the Board of a call received from a customer expressing their gratitude for a great job done by the crew on a recent service install.

Discussion:

- c) Daphne Schneider – Sign Contract  
There was discussion of the need for the mediator. John Elsasser wants to hold off until the next meeting before signing the contract to do some additional investigation on the need for the service.

**EXECUTIVE SESSION:**

At 5:48 p.m., the Board entered into an Executive Session for personnel matters in accordance with RCW 42.30.110(1)(i) for ten (10) minutes.

The regular meeting reconvened at 5:58 p.m.

- d) October 9, October 14, & October 15 – Teambuilding Interviews  
On hold until the next meeting.

**ADMINISTRATIVE SERVICES MANAGER'S REPORT**

Information:

- a) WSRMP Semi-Annual Membership Meeting – October 22, 2015 9:30 – 2:30 pm Lynnwood Convention Center  
The Board was notified of the coming meeting for the insurance pool. Lora Petso will be attending with Kelly Boswell.

- b) Pass and Sign Art Wadekamper Resolution 1039

Action: Motion to adopt Resolution 1039 in Recognition of Commissioner Art Wadekamper.

Moved: Lora Petso  
Second: Mike Harrigan  
Passed: Unanimous. Motion carried.

- c) 2016 Conference Schedule

The 2016 conference schedule was presented to the Board for approval.

Motion: Approve the 2016 Conference Schedule

Moved: Lora Petso  
Second: John Elsasser  
Passed: Unanimous. Motion carried.

**OPERATIONS MANAGER'S REPORT:**

No report at this meeting.

**ATTORNEY'S REPORT:**

Add Executive Session

**COMMISSIONER'S REPORT:**

No report at this meeting.

At this time Steve Dunphy and Kelly Boswell left the meeting.

**EXECUTIVE SESSION:**

At 6:07 p.m., the Board entered into an Executive Session for union contract in accordance with RCW 42.30.110(1)(g) for fifteen (15) minutes.

The regular meeting reconvened at 6:22 p.m.

OVWSD Regular Board Meeting of October 5, 2015


**NEXT BOARD MEETING:**

The Next Board Meeting is scheduled for October 9, 2015.

The meeting adjourned at 6:22 p.m.

Transcribed by: Kelly Boswell

APPROVED

  
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John E. Elsasser, President

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Mike D. Harrigan, Vice-President

  
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Lora L. Petso, Secretary