

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
Regular Business Meeting of  
November 7, 2016

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Lora Petso and Mike Harrigan were present. Also in attendance were Lynne Danielson, Kelly Boswell, and Al Hendricks.

**CHANGES OR ADDITIONS TO THE AGENDA**

Add to the General Managers report: Madrona Storm Drain Project and Growth Management Hearing Board.

**PERSONS TO BE HEARD**

Jim Kuntz the new Executive Director for WASWD addressed the Board regarding changes with the Association. Fees for membership and hot topics at the legislative level were discussed.

At 6:05 p.m. Mr. Kuntz left the meeting.

**CONSENT CALENDAR**

- a) Sign the Regular Meeting of October 3, 2016
- b) Approve the Regular Meeting of October 17, 2016
- c) Approval of the Maintenance Fund Vouchers #16-634 through #16-685 for \$277,493.89
- d) Approval of the Capital Vouchers #16-686 through #16-688 for \$10,729.53
- e) Approval of the Construction Fund Vouchers #16-689 through #16-691 for \$213,077.79
- f) Approve Shut-off List
- g) Approve Payroll

Action: Motion to approve the consent calendar with changes.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried

**GENERAL MANAGER'S REPORT**

Information:

- a) General Manager Annual Review  
Joe Bennett will provide the Board with the evaluation documents.
- b) Operations Manager Hiring Status  
The Board was updated on the status of the Operation Manager position.
- c) Growth Management Hearing  
The Hearing with GM will be held at the District office on December 13<sup>th</sup>.
- d) Madrona School Project  
The Board was informed of the Madrona Project conducted by the Edmonds School District. They are injecting the storm drain run off into the water table instead of using the

storm drain system. The District is concerned with this process due to Deer Creek water treatment plant and the new Well going online in 2017 and the possibility of this affecting the water. Staff has contacted the School District and Department of Ecology. More to follow as it becomes available.

Discussion:

e) 3rd Quarter Budget Report

The Budget was presented to the Board. The Board had no questions for staff.

f) Wastewater Treatment Plant Contract - MOU & Overhead

The work continues on the Contract for the Treatment Plant. There are some additional contract issues that need to be addressed. Commissioner Petso also had some concerns about the appendices. Staff will continue to work on the contract.

g) City of Edmonds Vacating 92nd Avenue W south of 228th St SW - Easements needed

The City wants to vacate the storm drain that is located on 92<sup>nd</sup>. The District has a main on this street. An Easement will be needed with Westgate Chapel whom will own the street after the City vacates. This item is with the Attorney for review.

h) Canceling the November 21, 2016 meeting

It was decided to cancel the November 21<sup>st</sup> meeting.

Action: Motion to cancel the November 21, 2016 Board Meeting.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

i) Accept L-116 - Burleigh Cheeks Developer Extension 102nd Street

j) Accept L-113 Melton Developer Extension - 80th & 220th

k) Accept L-111 Trio Townhomes - 230th and 79th

l) Accept L-112 Mietzner Townhomes 230th and 79th

Action: Motion to accept DE's L-116, L-113, L-111, and L-112 as complete.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried

**ADMINISTRATION SERVICES MANAGER'S REPORT**

Discussion:

a) 2017 Conference Schedule – Motion to Approve 2017 Conference Schedule

Action: Motion to approve the 2017 Conference Schedule.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried

- b) 3rd Quarterly Report  
The Report was reviewed. The Board had no questions.

Information:

- c) Law Seminars - Growth Management Act - November 14 & 15, 2016  
Lora Petso had a conflict in the schedule but would like to attend the webinar.
- d) Healthcare for 2017 – December 5<sup>th</sup>  
The Healthcare authority will be in the office on December 5<sup>th</sup> to enroll the managers and commissioners for 2017.

**OPERATIONS MANAGER'S REPORT**

There was no report at this meeting.

**ATTORNEY'S REPORT**

There was no report at this meeting.

**COMMISSIONER'S REPORT**

Lora Petso updated the Board on the recent Sno-King Meeting and Section III meetings and had comments about the WASWD Conference she attended.


**NEXT BOARD MEETING**

The next regular scheduled meeting is December 5, 2016

The meeting adjourned 6:30 p.m.

Transcribed by: Kelly Boswell

APPROVED

  
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John E. Elsasser, President

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Mike D. Harrigan, Vice-President

  
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Lora L. Petso, Secretary