

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
Regular Business Meeting of  
November 16, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioner Mike Harrigan were present. Lora Petso arrived at 5:45. Also in attendance were Lynne Danielson and Al Hendricks. David Lauber, Sarah Henderson, Blair Burroughs, WASWD Executive Director, Barb Kathol and Vic Elsasser were also present.

**CHANGES OR ADDITIONS TO THE AGENDA**

General Manager – Discussion items

- f) Auditor Exit Conference
- g) Schedule time for report from Daphne Schneider

**PERSONS TO BE HEARD**

Commissioner Elsasser introduced Vic Elsasser and Barb Kathol and thanked them for their work on his success campaign for reelection. He also thanked Commissioner Harrigan for actions he took that got his name out among the constituents.

Blair Burroughs gave a presentation on the value of membership in Washington Association of Sewer and Water Districts (WASWD). The Board thanked him for his time and they will be reviewing this as part of the 2016 budget process.

**CONSENT CALENDAR**

- a) Sign Minutes of the Regular Meeting of October 19, 2015
- b) Approval of the Minutes of the Regular Business Meeting of November 4, 2015
- c) Approval of the Maintenance Fund Vouchers #15-676 through #15-713 for \$170,299.97

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

**GENERAL MANAGER'S REPORT**

Information:

- a) 2016 Draft Budget

The 2016 Draft Budget was presented to the Board. The projected revenue and expenses are listed. The General Manager has asked that the Board review this and contact her with any questions. No action is being requested at this time.

Discussion:

- b) 2015 3<sup>rd</sup> Quarter Budget Review – New Format.

The 2015 3<sup>rd</sup> Quarter Budget was presented to the Board in a new format. The new format includes revenue to date and expenses. Revenue is currently at 77% of the annual projection. Expenses were reviewed.

c) Final Sno-King Legislative Agenda – Continued membership in SnoKing.

The final legislative for Sno-King was presented to the Board. Members of SnoKing have asked that commitments for membership in 2016 be gotten so the final budget can be set.

Action: Motion to continue membership in Snoking  
Moved: Mike Harrigan  
Second: Lora Petso  
Passed: Unanimous. Motion carried

d) Well Construction Report

The Board was given the final well report prepared by Roger Eberhart. The report details the outcome of the test well. It also details the projected costs of developing one and two wells in addition to onsite treatment. This is then compared with the cost of continuing to purchase and equal amount of water from the City of Seattle. The Board requested that Mr. Eberhart attend a meeting in the near future to review his report and answer questions by the Board and public. This will be set up. The neighbors that were present, David Lauber and Sarah Henderson, provided comments on the proposal.

e) Customer residing at 22006 76<sup>th</sup> Ave W requested that delinquent charges totaling \$28.81 be forgiven. She was not aware that there was a past due amount on her bill. Her billing history is good.

Motion: Motion to forgive fees in the amount of \$28.81 on account number 0015048L one time only.  
Moved: John Elsasser  
Second: Mike Harrigan  
Passed: Unanimous. Motion carried.

Customer residing at 22309 84<sup>th</sup> Ave W requested that delinquent fees be forgiven. There has been an issue with getting mail to him.

Motion: Motion to forgive fees in the amount of \$20.00 on account number 0014521 one time only.  
Moved: John Elsasser  
Second: Mike Harrigan  
Passed: Unanimous. Motion carried.

f) Auditor Exit Conference

The State Auditor has projected that they will be finished with field work on November 19, 2015. They would like to schedule an exit conference on the December 7, 2015. A special meeting will be set up if more than one Commissioner would like to attend.

g) Report from Daphne Schneider

Daphne Schneider has completed her interviews with all staff, managers and Commissioners. She is available to give a verbal report on her findings and written recommendations on December 7, 2015 at the regular Board meeting. This will be added to the agenda.

OVWSD Regular Board Meeting of November 16, 2015

**ADMINISTRATIVE SERVICES MANAGER'S REPORT**

There was no report for this meeting.

**OPERATIONS MANAGER'S REPORT**

There was no report at this meeting.

**ATTORNEY'S REPORT**

There was no report at this meeting.

**COMMISSIONER'S REPORT**

Commissioner attendance report 2015 – no action or discussion occurred on this topic.

**NEXT BOARD MEETING**

The next Board Meeting is scheduled for December 7, 2015.

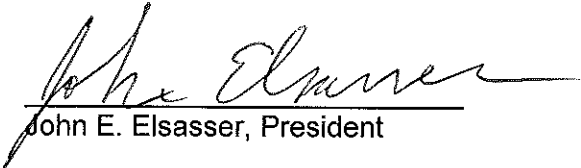
**EXECUTIVE SESSION**

There was no executive session at this time.

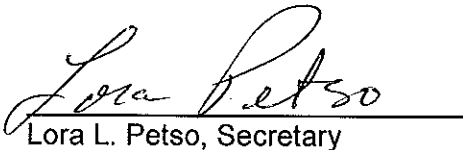
The meeting adjourned at 6:53 p.m.

Transcribed by: Lynne A. Danielson

APPROVED

  
\_\_\_\_\_  
John E. Elsasser, President

\_\_\_\_\_  
Mike D. Harrigan, Vice-President

  
\_\_\_\_\_  
Lora L. Petso, Secretary