

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of
November 17, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioners John Elsasser and Mike Harrigan were present. Also in attendance, Steve Dunphy, Kelly Boswell and Joe Bennett. Lynne Danielson attended by telephone.

CHANGES OR ADDITIONS TO THE AGENDA:

PERSONS TO BE HEARD:

Roger Eberhart attended the meeting to provide an update to the Board regarding the status of the test well. The desired depth has been reached and the preliminary results of the water sampling resulted are high levels in ammonia and magnesium. At this depth the water is not usable. The contractor will seal of the lower aquifer and pull up the higher aquifer and start testing the water at that level.

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of October 20, 2014
- b) Approval of the Minutes of the Regular Business Meeting of November 3, 2014
- c) Approval of the Maintenance Fund Vouchers #14-725 through #14-755 for \$164,370.37;
- d) Approval of the Construction Fund Voucher #14-757 and #14-758 for \$25,175.67

Action: Motion to approve the consent calendar with a change to the
Minutes of October 20, 2014 on the General Manager's Report item c.

Moved: Mike Harrigan
Second: John Elsasser

Vote was unanimous and motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) SPU Annual Report
The Annual Report of Wholesale Customers was presented to the Board for review.
- b) Water 101
The Board was notified of a meeting of the legislators at Alderwood Water and Wastewater on December 8, 2014 @ 2:30 p.m. for a presentation about water and current legislative issues. Lora Petso asked for the item to return at the next meeting as a reminder for the meeting.

Discussion:

c) 2015 Budget – Draft Two

The budget report and staff analysis were presented to the Board. A number of items were discussed including the revenue from 2014 Contributions in Aid to be used to help off-set a rate increase.

d) HDR – Well Testing Amendment Test Well Project

A change order in the amount of \$7,958 was presented to the Board for approval. The cost is for additional testing and to prepare a memorandum describing the quality and treatment requirements.

Action: Accept Amendment 1 proposal from HDR and authorize the General Manager to execute any contracts required.

Moved: Lora Petso
Second: Mike Harrigan

Vote was unanimous and motion carried.

e) Garfield Developer Extension 107 Acceptance

Action: Accept Garfield DE-107

Moved: John Elsasser
Second: Mike Harrigan

Vote was unanimous and motion carried.

ADMINISTRATION SERVICES MANAGER'S REPORT:

Discussion:

Public Records Act Training

Staff checked in with the Commissioners to see if the training for the Public Records Act has been completed. Two of them still need to complete the online training. John Elsasser said he would come into the office to complete the training.

OPERATIONS MANAGER'S REPORT:

Information:

Sewer Repair – Phase 1

Phase 1 of the Sewer Repair Project in wrapping up. The paving and punch list is all that is left to be completed.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

There was no report at this meeting.

NEXT BOARD MEETING:

The next Board meeting is scheduled for December 1, 2014.

EXECUTIVE SESSION – General Managers Annual Review

The Board entered into an Executive Session for Personnel Matters in accordance with RCW 42.30.110(1)(g) at 6:02 p.m. for thirty(30) minutes. The session was extended at 6:32 p.m. for fifteen (15) additional minutes.

The meeting adjourned at 6:47 p.m.

Transcribed by: Kelly Boswell

APPROVED



Lora L. Petso, President



John E. Elsasser, Vice President

Mike D. Harrigan, Secretary