

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
December 1, 2014

Commissioner Lora Petso called the meeting to order at 5:32 p.m. Commissioners John Elsasser and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett.

PERSONS TO BE HEARD:

There were no persons to be heard.

CHANGES OR ADDITIONS TO THE AGENDA:

There were no changes to the agenda.

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of November 3, 2014
- b) Approval of the Minutes of the Regular Business Meeting of November 17, 2014
- c) Approval of the Maintenance Fund Vouchers #14-759 through #14-783 for \$26,556.68;
- d) Approval of the Capital Fund Voucher #14-784 through #14-786 for \$46,277.33
- e) Approval of the Shut-off List
- f) Approval of Payroll

Action: Motion to approve the consent calendar with grammatical changes to the minutes.

Moved: Mike Harrigan
Second: John Elsasser

Vote was unanimous and motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) Water 101 – Meet the legislators at Alderwood Water and Wastewater on December 8, 2014 @ 2:30 for a short presentation about water and current legislative issues - Pierce County Water Cooperative.
Lynne Danielson will not be able to attend thus Steve Dunphy will be present at the meeting to represent the District.

Discussion:

- b) 2015 Budget - Draft 2
The Board was presented with the 2015 Budget for further review. Different scenarios were discussed regarding rate increase opinions. One factor is the rate increase is that the District will need to start collecting bond debit over the next few years. John Elsasser would like to see additional information on past and projected future rate increases at the next meeting before passing the proposed budget.

ADMINISTRATION SERVICES MANAGER'S REPORT:

Discussion:

Quarterly Manager's Report

The quarterly report was presented to the Board for review and discussion. The credit card convenience fees for transactions are not covering all the costs associated with providing the service. Staff will be presenting a resolution to raise the fee for accepting credit cards at the next meeting.

OPERATIONS MANAGER'S REPORT:

Information:

a) Well Project Update

The Contractor will begin work within the next two weeks to seal off the lower aquifer and move to the higher aquifer and begin testing the water.

b) Sewer Repair Project

The Contractor has begun working on the punch list to complete the project.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

There was no report at this meeting.

NEXT BOARD MEETING:

The next Board meeting is scheduled for December 15, 2014.

EXECUTIVE SESSION

The three managers left the meeting. At 6:34 p.m. the Board entered into an Executive Session for Personnel matters in accordance with RCW 42.30.110(1)(g) for fifteen (15) minutes.

The meeting adjourned at 6:49 p.m.

Transcribed by: Kelly Boswell

APPROVED



Lora L. Petso, President



John E. Elsasser, Vice President



Mike D. Harrigan, Secretary