

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
December 5, 2016

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Lora Petso and Mike Harrigan were present. Also in attendance were Lynne Danielson, Kelly Boswell, and Al Hendricks.

CHANGES OR ADDITIONS TO THE AGENDA

Add to the General Managers report: Madrona Storm Drain Project.

PERSONS TO BE HEARD

CONSENT CALENDAR

- a) Sign the Regular Meeting of October 17, 2016
- b) Approve the Regular Meeting of November 7, 2016
- c) Cancelled meeting of November 21, 2016 Fund Approval: Maintenance Fund Vouchers #16-693 through #16-739 and #17-001 for \$197,051.86
- d) Capital Fund Voucher #16-740 for 3,764.93
- e) Construction Vouchers #16-741 and #16-742 for \$5,983.70
- f) Approval of the Maintenance Fund Vouchers #16-743 through #16-761 for \$31,710.79
- g) Approve Shut-off List
- h) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: Lora Petso

Passed: Unanimous. Motion carried

GENERAL MANAGER'S REPORT

Information:

- a) Operations Manager Hiring Status
The Board was informed that the new Operations Manager will be starting on January 9, 2016.
- b) Growth Manager Hearings Board - December 13, 2016
The GM Hearing will be held at the District on December 13, 2016 at 10:00 am.
- c) General Manager Evaluation
The Board will start the process of the GM evaluation.
- d) Madrona Storm Drain Project
Staff updated the Board on the Edmonds School District Project. Staff has contacted department of Ecology to express our concerns with the project.

Discussion:

- e) Financial Policies for Rate Setting
This item was tabled until a future meeting.
- f) 2016 Water Comprehensive Plan - Review and no action at this time (provided at meeting).
The Comp Plan was presented to the Board for review.
- g) 2017 Budget - Preliminary budget is done
The Budget will be discussed at the next meeting. The current rate study is under way but not yet completed. Staff will use the current method to budget for 2017 and the new system will be in effect for 2018.

ADMINISTRATION SERVICES MANAGER'S REPORT

There was no report at this meeting.

OPERATIONS MANAGER'S REPORT

There was no report at this meeting.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Lora Petso updated the Board on the recent Sno-King Meeting she attended.

Mike Harrigan announced he will be out of town for the December 19 meeting.

EXECUTIVE SESSION

At 6:43 p.m., the Board entered into an Executive Session to discuss personnel issue in accordance with RCW 42.30.110 (1)(g) for five (5) minutes.

The regularly meeting resumed at 6:47 p.m.


NEXT BOARD MEETING

The next regular scheduled meeting is December 21, 2016

The meeting adjourned 6:48 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice President



Lora L. Petso, Secretary