

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
March 2, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioners Lora Petso and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett.

CHANGES OR ADDITIONS TO THE AGENDA:

- a) Add Construction Voucher under Consent Calendar
- b) Add under General Managers Report; Bond Cost, Govt. Training, and Phase I Sewers Repair Project.

PERSONS TO BE HEARD:

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of February 2, 2015
- b) Approval of the Minutes of the Regular Business Meeting of February 23, 2015
- c) Approval of the 2015 Maintenance Fund Vouchers #15-093 through #15-106 for \$5,020.58
- d) Approval of the 2015 Construction Fund Vouchers #15-107 for \$13,428.98
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve the consent calendar with addition of the Construction Voucher.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) Response to King County
A letter in response to a received letter from the county was presented to the Board for review.
- b) City of Seattle Wheeling Agreement – Amendment
The Agreement was presented to the Board for review of the contract with SPU.
- c) Bond Resolution
The Board was informed that the Attorney is reviewing the Bond Resolution and it will be brought back for Board approval.
- d) GM Vacation
The Board was notified that the Lynne Danielson would be on vacation over the next two weeks.

- e) Bond Cost
The Board was presented with the cost breakdown of all the fees for the refinancing of the Bonds.
- f) Government Training
The Board was presented with several training opportunities offered by the State for government officials.

Discussion:

- g) Pets in the Office
A discussion of pets in the office occurred. Mike is against pets in the workplace, he is concerned about damage to the facility and public perception. It was decided that there would be a policy created to cover possible scenarios that could happen. Points that need to be covered in the policy are: damages, temporary accommodations, responsibility of the employee, Hold Harmless Agreement and manager discretion.

Action: Motion to draft a Policy on pets in the workplace.

Moved: Mike Harrigan
Second: Lora Petso
Passed: Unanimous. Motion carried.

- h) Accept DE L-105 – Arbors at Chase Lake

Action: Motion to accept the developer extension L-105, The Arbors at Chase Lake as complete and add assets to the District system.

Moved: John Elsasser
Second: Mike Harrigan
Passed: Unanimous. Motion carried.

- i) Phase I Sewer Repairs

Action: Motion to accept Phase I Sewer Repair Project as complete.

Moved: Lora Petso
Second: Mike Harrigan
Passed: Unanimous. Motion carried.

ADMINISTRATIVE SERVICES MANAGER'S REPORT:

There was no report at this meeting.

OPERATIONS MANAGER'S REPORT:

224th Street Repair Project

The 224th Project was discussed. The project will start as soon as the permits come through from the county. The District will have a Geologist on site to aid in the soil compression for the repaired pipe.

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ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

There was no report at this meeting.


NEXT BOARD MEETING:

The Next Board Meeting is scheduled for March 16, 2015 – this is also the day of the SEPA Public Hearing.

The meeting adjourned at 6:16 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary