

## OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of  
July 20, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioners Mike Harrigan and Lora Petso were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell, and Joe Bennett. Sharron Phillips from the Summit Law Group was also present.

### CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

### PERSONS TO BE HEARD

There were no persons to be heard.

### EXECUTIVE SESSION

At which time Lynne Danielson, Steve Dunphy and Kelly Boswell were asked to leave the meeting.

At 5:32 p.m., the Board entered into an Executive Session to discuss Legal Matter in accordance with RCW 42.30.110(i) for twenty (20) minutes. At 5:52 the Commissioners unanimously agreed to extend the session for ten (10) more minutes and afterwards for two (2) additional 10 minutes sessions.

The regular meeting reconvened at 6:22 p.m. at which time Sharron Phillips left the meeting.

Lynne Danielson, Kelly Boswell, and Steve Dunphy returned to the meeting.

### CONSENT CALENDAR

- a) Approval of the Minutes of the Regular Business Meeting of July 6, 2015
- b) Approval of the Maintenance Fund Vouchers #15-411 through #15-441 for \$260,961.68;  
Approval of the Capital Fund Vouchers #15-442 through #15-444 for \$31,597.06

Action: Motion to approve the consent calendar.

Moved: Lora Petso

Second: Mike Harrigan

Passed: Unanimous. Motion carried.

### GENERAL MANAGER'S REPORT

#### Information:

- a) SPU Water Outlook

The supply of water to the region was discussed. A special meeting for SPU and Everett will be held on Wednesday July 22<sup>nd</sup>. Lynne Danielson will be attending the SPU meeting and Kelly Boswell will go to the Everett meeting.

Discussion:

- b) Accept Application DE L-111 7919 230<sup>th</sup> Trio Homes

Action: Motion to accept the application for DE L-111 Trio Homes

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried.

- c) 2<sup>nd</sup> Quarter Budget Report

The 2<sup>nd</sup> quarter budget was discussed. The District is at 39.38% of the budget at mid-year with revenue collections at 44.3%.

- d) Union Contract Negotiation Team

The Union Negotiation Team was decided; Joe Bennett with Al Hendricks as the alternate and John Elsasser with Mike Harrigan and Lora Petso as the alternate. Staff will get the dates of the meetings to the Board as soon as possible.

**ADMINISTRATIVE SERVICES MANAGER'S REPORT**

Discussion:

- a) Minutes of June 20 Meeting – Recording of Meeting Dictation – Direction to Staff needed. Mike Harrigan asked for additional time to review the transcript of the minutes. Staff will return the minutes for approval at the next meeting.
- b) 2<sup>nd</sup> Quarter Report  
The 2<sup>nd</sup> quarter report was discussed. Accepting credit cards continues to be appreciated by the public and the costs are being covered by the \$4.00 fee. Electronic billing for customers continues to rise but at a slow pace.

**OPERATIONS MANAGER'S REPORT**

Steve Dunphy reported that the crews were keeping up with heavy summer demand.

**ATTORNEY'S REPORT**

Al Hendricks will work with Kelly Boswell to get a list of personnel relation counselors to interview to aid in staff relations.

**COMMISSIONER'S REPORT**

Mike Harrigan asked that the Commissioners sign a Resolution in memory of Highline Commissioner Jerry Guite who recently passed away. Staff will look into a Resolution to sign. Mike also asked staff for the name of the person that was spoken to at Insurance Pool regarding the Pet Policy and for the contract with the District Attorney regarding their services.

**NEXT BOARD MEETING**

The Next Board Meeting is scheduled for August 3, 2015.

The meeting adjourned at 7:00 p.m.

Transcribed by: Kelly Boswell

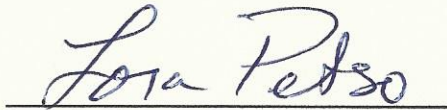
APPROVED



John E. Elsasser, President

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Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary