

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of

April 6, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioners Lora Petso and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell, Al Hendricks and Susan Boyd from PACE Engineers.

CHANGES OR ADDITIONS TO THE AGENDA:

General Manager – SPU Wheeling Agreement Amendments

PUBLIC HEARING – SEPA – SEWER COMPREHENSIVE PLAN AMENDMENT

Open Public Hearing:

The SEPA Hearing was open at 5:31 p.m.

The call for comments was asked for, but seeing that there were no public in attendance, no comments were heard.

Letters and documents submitted to Lynne Danielson, the Responsible Official, from the City of Shoreline, King County Wastewater Treatment Division and Ronald Wastewater District received prior to the first hearing on March 16, 2015 were added to the records for the hearing. The District response to the letters, in the form of additional information and formal letter was also added to the record.

All documentation submitted will be added to the Amendment to the 2007 Sewer Comprehensive Plan. Susan Boyd presented the changes to the Board.

Close Public Hearing:

THE SEPA Hearing was closed at 5.38 p.m.

The Board directed staff to prepare a Notice of Action for presentation at the April 20th meeting.

CONSENT CALENDAR:

- a) Approval of the Minutes of the Regular Business Meeting of March 2, 2015
- b) Approval of the Minutes of the Regular Business Meeting of March 16, 2015
- c) Approval of the 2015 Maintenance Fund Vouchers #15-154 through #15-197 for \$39,222.81
Approval of the 2015 Capital Fund Vouchers #15-198 through #15-200 for \$11,911.66
Approval of the 2015 Construction Fund Vouchers #15-201 and #15-202 for \$10,390.23
- d) Approve Shut-off List
- e) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: Lora Petso

Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) SPU Wheeling Agreement Amendment
Lynne Danielson presented a PowerPoint presentation of the Wheeling Agreement changes with SPU. The Agreement was discussed and will need to be approved at a meeting in the near future.

Susan Boyd left the meeting at 6:07 p.m.

- b) Connection Credit – City of Seattle
A letter from the City of Seattle regarding facility charge revenues and retail connection totals was presented to the Board for their information. The District still has a growth allowance of 2,324 connections available from the distribution system.
- c) 2014 Financial Statements – Draft
The first draft of the Financial Statement was presented to the Board. Staff is asking for comments within the next few weeks. Lora Petso had a few comments for staff to review.

Discussion:

Office Pet Policy

- d) The Policy was presented to the Board for review. Staff is asking for comments back before the next meeting on the 20th of April at which time, staff will be asking to adopt the Policy.
- e) Candidate Filing Notice
The candidate filing deadline is May 15th for the next election of Board of Commissioners.

ADMINISTRATIVE SERVICES MANAGER'S REPORT:

Information:

- a) PNWS-AWWA Conference – Bellevue April 29 - May 1, 2015
The NW Conference is in Bellevue this year. Staff is requesting attendees' information. At this time no Board members wish to attend.

Discussion:

- b) Spring/Summer Newsletter
The Spring Newsletter was presented to the Board for review. Staff needs any comments back by Friday the 10th to have to the printers in time for billing.

OPERATIONS MANAGER'S REPORT:

There was no report at this meeting.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

There was no report at this meeting.

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NEXT BOARD MEETING:

The Next Board Meeting is scheduled for April 20, 2015


The meeting adjourned at 6:22 p.m.

Transcribed by: Kelly Boswell

APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President

Lora L. Petso, Secretary