

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of
February 24, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioners John Elsasser and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett.

CHANGES OR ADDITIONS TO THE AGENDA:

Under Operation Manager Discussion – 1.5 Tank Report

PERSONS TO BE HEARD:

Susan Boyd from PACE Engineers was schedule to speak to the Board but was unable to attend. Lynne Danielson presented a draft response to the Board on the Point Wells EIS scoping prepared by Susan Boyd.

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of January 27, 2014
- a) Approval of the Minutes of the Regular Business Meeting of February 10, 2014
- b) Approval of the Maintenance Fund Vouchers #14-066 through #14-097 for \$56,752.78
- c) Approval of the Construction Fund Vouchers #14-098 and #14-099 for \$2,554.48
- d) Approval of the Capital Fund Vouchers # 14-100 and #14-101 for \$35,601.91

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Discussion:

- a) Personnel Policy – Return Topic
The Personnel Policy was presented to the Board for review. The policy was discussed at length.

At 5:54 p.m. the Board entered into an Executive Session for Personnel in accordance with RCW 42.30.110(1)(g) for five (5) minutes.

The regular meeting reconvened at 5:59 p.m.

At 5:59 p.m. Lora Petso excused herself from the meeting due to a possible conflict of interest on the next two items.

b) 224th St Main Replacement Change order

The Change Order was presented and discussed with the Board. Motion to approve Change Order #1 as submitted by Laser Underground for work associated with change in scope of project and authorize the General Manager to sign the agreement.

Action: Motion to approve the Change Order to Laser Underground for the 224th St Main Replacement and authorize the General Manager to sign the agreement.

Moved: John Elsasser
Second: Mike Harrigan
Passed: Unanimous. Motion carried.

c) Accept 224th Street Sewer Main Replacement Project

A motion to accept the 224th St Sewer Main Replacement Project was requested.

Action: Motion to accept the 224th St Sewer Main Replacement Project as complete.

Moved: John Elsasser
Second: Mike Harrigan
Passed: Unanimous. Motion carried.

Lore Petso returned to the meeting at 6:01 p.m.

ADMINISTRATIVE SERVICES MANAGER'S REPORT:

Information:

a) WASWD Spring Conference in Yakima – April 9 -11, 2014

The Board was notified about the WASWD Conference. Joe Bennett expressed interest in going at this time. Conference will be left on the agenda at this time.

b) Risk Management Pool Semi-Annual Meeting – Lynnwood – March 20th, 2014

The semi-annual meeting for the insurance pool will be March 20, 2014. Lora Petso said that she would be attending along with John Elsasser.

c) Enduris - Roadkill on the Information Hwy & The Spirit of Leadership – Wednesday February 26th 2014 – returning item

Item was kept on the agenda as a reminder of the upcoming seminar.

OPERATIONS MANAGER'S REPORT:

Information:

a) Steve Dunphy informed the Board of a spot on the 1.5 tank that looks suspicious. He is going to have a tank specialist come out and inspected the tank. More information to come after the inspection to see if there will need to be any repairs needed.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

John Elsasser expressed his pride in the District and Staff after the meeting with the Auditor earlier in the day. The Auditors reported no finding for the 9th consecutive audit.

NEXT BOARD MEETING:

The next Board meeting is scheduled for March 17, 2014.

The meeting adjourned at 6:15 p.m.

Transcribed by: Kelly Boswell

APPROVED

Lora L. Petso, President

John E. Elsasser, Vice President

Mike D. Harrigan, Secretary