

## OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of  
April 7, 2014

Commissioner Lora Petso called the meeting to order at 5:33 p.m. Commissioner Mike Harrigan was present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Al Hendricks. John Elsasser was absent due to vacation plans.

### CHANGES OR ADDITIONS TO THE AGENDA:

A change in the Maintenance Fund Vouchers was added to the Consent Calendar.

### PERSONS TO BE HEARD:

There were no persons to be heard.

### CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of March 3, 2014
- b) Approval of the Minutes of the Regular Business Meeting of March 17, 2014
- c) Approval of the Maintenance Fund Vouchers #14-157 through #14-197 and #14-199 through #14-203 plus 14-205 for \$101,435.58
- d) Approval of the Construction Fund Voucher #14-204 for \$22,131.52
- e) Shut-off List
- f) Approve Payroll

Action: Motion to approve the consent calendar as corrected.

Moved: Mike Harrigan

Second: Lora Petso

Passed: Unanimous. Motion carried.

### GENERAL MANAGER'S REPORT:

#### Information:

- a) 2013 Financial Statements

The first draft of the 2013 Financial Statements was presented to the Board for review. This item will remain on the Agenda for further discussion.

#### Discussion:

- b) Letter to Well Site Neighbors

A letter was sent to all the well site neighbors requesting to have a second sit-down meeting to discuss the letter that was sent to the Board/Staff from the neighborhood. The meeting is scheduled for April 9<sup>th</sup> at 5:00 p.m.

- c) WMTA Conference – April 17-18, 2014

Staff is requesting to add the WMTA Conference to the approved list of conferences for 2014. Lynne Danielson is requesting to attend this training.

Action: Motion to add the WMTA Conference to the list of approved Conferences for 2014.

Moved: Lora Petso  
Second: Mike Harrigan  
Passed: Unanimous. Motion carried.

**ADMINISTRATION SERVICES MANAGER'S REPORT:**

There was no report from the Administration Manager.

**OPERATIONS MANAGER'S REPORT:**

There was no report from the Operations Manager.

**ATTORNEY'S REPORT:**

There was no report at this meeting.

**COMMISSIONER'S REPORT:**

There was no report at this meeting.

**NEXT BOARD MEETING:**

The next Board meeting is scheduled for April 21, 2014.

The meeting adjourned at 5:43 p.m.

Transcribed by: Kelly Boswell

APPROVED

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Lora L. Petso, President

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John E. Elsasser, Vice President

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Mike D. Harrigan, Secretary