

## OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of  
June 23, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioners John Elsasser and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett.

### CHANGES OR ADDITIONS TO THE AGENDA:

Item 2d – Legal Services from Talmadge/Fitzpatrick was moved to the front of the Agenda.

### PERSONS TO BE HEARD:

Tom Fitzpatrick spoke to the Board regarding the current legal services that his firm will provide the District. After a long discussion the Board authorized the legal services with Tom Fitzpatrick.

Action: Authorize the General Manager to enter into a legal services contract with Talmadge/Fitzpatrick.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried.

Susan Boyd and Megan Hawkins, Planners from PACE Engineers was in attendance to speak with the Board regarding the upcoming Water Comp Plan.

### CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of May 19, 2014
- b) Approval of the Minutes of the Regular Business Meeting of June 2, 2014
- c) Approval of the Maintenance Fund Vouchers #14-324 through #14-329 and #14-331 through #14-367 for \$311,968.31
- d) Approval of the Construction Fund Vouchers #14-368 through #14-376 for \$9,167.86

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

### GENERAL MANAGER'S REPORT:

#### Information:

- a) Well site status and time line.  
A timeline of the project was presented to the Board for review.

#### Discussion:

- a) Approve 2015 Water Comprehensive Plan Scope.  
Susan Boyd spoke to the Board regarding all phases of the upcoming water comp plan.

Action: Approve 2015 Water Comprehensive Plan Scope and authorize General Manager to direct PACE to prepare final scope and cost documents.

Moved: Mike Harrigan  
Second: John Elsasser  
Passed: Unanimous. Motion carried.

- b) CHS Letter of Recommendation to Award Sewer Repair Contract.  
CHS presented a letter to the Board for the sewer repair contract.

Action: Award the Phase One Sewer Repair Contract to R.L. Alia Company and authorize the General Manager to execute a contract with R.L. Alia Company.

Moved: Mike Harrigan  
Second: Lora Petso  
Passed: Unanimous. Motion carried.

- c) Resolution to Invoke Jurisdiction in City of Shoreline's Notice of Intent to Assume Ronald Wastewater District, including that area located within Snohomish County.

Action: Approve Resolution to Invoke Jurisdiction at Snohomish County in reference to the City of Shoreline's Notice of Intent to Assume Ronald Wastewater District.

Moved: Mike Harrigan  
Second: Lora Petso  
Passed: Unanimous. Motion carried.

- d) Garfield Developer Extension

Action: Accept Developer Extension Application – Jeff Garfield Timber Lane

Moved: John Elsasser  
Second: Mike Harrigan  
Passed: Unanimous. Motion carried.

**ADMINISTRATIVE SERVICES MANAGER'S REPORT:**

Information:

- a) Customer Appreciation Letter  
A letter written from a customer on their pleasant experience with a staff member was presented to the Board. Lora Petso expressed her appreciation for the staff and that she wants see these types of recognition from the public regarding any staff members. She also asked staff to come up with a token of recognition for staff when these types of events occur.

**OPERATIONS MANAGER'S REPORT:**

There was no report at this meeting.

**ATTORNEY'S REPORT:**

Mr. Bennett expressed his satisfaction with the way that the well site project negotiations with the neighbors were handled.

**COMMISSIONER'S REPORT:**

There was no report at this meeting.

**NEXT BOARD MEETING:**

The next Board meeting is scheduled for July 7, 2014.

The meeting adjourned at 6:50 p.m.

Transcribed by: Kelly Boswell

APPROVED

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Lora L. Petso, President

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John E. Elsasser, Vice President

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Mike D. Harrigan, Secretary