

**OLYMPIC VIEW WATER AND SEWER DISTRICT**

Regular Business Meeting of  
July 7, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioner Mike Harrigan was present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett. John Elsasser was absent.

**CHANGES OR ADDITIONS TO THE AGENDA:**

**PERSONS TO BE HEARD:**

There were no persons to be heard.

**CONSENT CALENDAR:**

- a) Sign the Minutes of the Business Meeting of June 2, 2014
- b) Approval of the Minutes of the Regular Business Meeting of June 23, 2014
- c) Approval of the Maintenance Fund Vouchers #14-377 through #14-408 for \$39,960.32 Construction Fund Vouchers #14-409 through #14-411 for \$860.56
- d) Capital Fund Voucher #14-412 for \$17,891.78
- e) Approve the Shut-Off List
- f) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: Lora Petso

Passed: Unanimous. Motion carried.

**GENERAL MANAGER'S REPORT:**

Information:

- a) Test Well Status Report  
A memo from Roger Eberhart was presented to the Board on the status of the well project to date.
- b) Snohomish County – Ronald Wastewater Assumption

The Board entered into Executive Session for Legal Matters in accordance with RCW 42.30.110(1)(i) at 5:49 p.m. for ten (10) minutes.

The regular meeting reconvened at 5:59 p.m.

- c) WASWD Retro Program Refund  
The Board was notified of a refund check received from WASWD for the Retro Program that was paid in 2013.

Discussion

- d) Barry Johnson – WDM 1  
The Board was informed of an employee passing his WDM 1 test. The Board signed a letter of appreciation to Barry Johnson.
- e) DE L-108 23220 Edmonds Way

Action: Accept DE L-108 application

Moved: Mike Harrigan  
Second: Lora Petso  
Passed: Unanimous. Motion carried.

**ADMINISTRATION SERVICES MANAGER'S REPORT:**

There was no report for this meeting.

**OPERATIONS MANAGER'S REPORT:**

- a) Leak Detection Program  
The District has started the Leak Detection Project. Thirty two miles of pipe will be inspected for leak.

**ATTORNEY'S REPORT:**

There was no report at this meeting.

**COMMISSIONER'S REPORT:**

Lora Petso discussed the Sno-King Meeting she attended earlier in the day. She also shared an idea from the AWWA Conference on website emergency notification.

**NEXT BOARD MEETING:**

The next Board meeting is scheduled for July 21, 2014.

The meeting adjourned at 6:08 p.m.

Transcribed by: Kelly Boswell

APPROVED

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Lora L. Petso, President

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John E. Elsasser, Vice President

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Mike D. Harrigan, Secretary