

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of
August 4, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioners John Elsasser and Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Joe Bennett.

CHANGES OR ADDITIONS TO THE AGENDA:

PERSONS TO BE HEARD:

There were no persons to be heard.

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of June 2, 2014
- b) Approval of the Minutes of the Regular Business Meeting of June 23, 2014
- c) Approval of the Maintenance Fund Vouchers #14-461 through #14-487 and #14-490 through #14-491 for \$23,031.88
- d) Construction Fund Voucher #14-488 for \$25,542.94
- e) Capital Fund Voucher #14-489 for \$42,318.23
- f) Shut-off List
- g) Payroll

Action: Motion to approve the consent calendar.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) Town of Woodway – Town Fair August 23, 2014 11am – 2 pm
The Board was notified of the upcoming Woodway Town Fair. The District will have a table there with handout for the attendees.
- b) King County BRB (Boundary Review Board) Submission
The submittal from Talmadge/Fitzpatrick to the King County Boundary Review Board was presented to the Board.
- c) Update of BRB Reviews
The General Manager gave a report to the Board on the BRB submittals and the process for the upcoming meetings.

Discussion

d) Customers connected to Seattle Water – Guidelines

The General Manager explained that three District sewer customers have been connected to SPU water because in the past the District was unable to provide water service to those customers. The District is now able provide water service but the customers, whose property originally received a SPU connection charge, are unlikely to agree to disconnect from the SPU water system if the District charges them an another connection charge. Therefore, in this special circumstance and in order to further the District's goal of being the exclusive water provider within its corporate boundaries, the customers should be offered a disconnection from the SPU water system and a connection to the District's water at the District expense.

Action: Authorize the General Manager to send a letter requesting that the customers currently connected to the Seattle Water System, disconnect and connect to the District system.

Moved: Mike Harrigan
Second: John Elsasser
Passed: Unanimous. Motion carried.

e) Accept Developer Extension L-104 – 233rd & 88th Ave
L-104 Community Health Center of Lynnwood is complete.

Action: Accept all assets deeded to the District as a result of DE L-104

Moved: John Elsasser
Second: Mike Harrigan
Passed: Unanimous. Motion carried.

ADMINISTRATION SERVICES MANAGER'S REPORT:

Discussion:

a) Cash Handling Policy

A new cash handling policy was presented to the Board for review. The State Auditor's office requested that we have a policy for processing payments. The Board reviewed and passed the policy.

Action: Accept the new Cash Handling Policy

Moved: John Elsasser
Second: Lora Petso
Passed: Unanimous. Motion carried.

b) Surplus Equipment

Two air testers for confined spaces are no longer working and in need of surplusing.

Action: Accept Resolution 1028 - surplus district equipment.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimous. Motion carried.

OPERATIONS MANAGER'S REPORT:

Cleaning of the 1.5 Tank

The Board was informed of the cleaning of the 1.5 tank. The crews did a great job cleaning the tank and painting the pump house.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

Lora Petso inquired about a bad spot in the pavement on Edmonds Way and wondered if it was the District responsibility. Steve said that it was the City's but he would look into it further.

NEXT BOARD MEETING:

The next Board meeting is scheduled for August 18, 2014.

The meeting adjourned at 5:52 p.m.

Transcribed by: Kelly Boswell

APPROVED

Lora L. Petso, President

John E. Elsasser, Vice President

Mike D. Harrigan, Secretary