

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
October 6, 2014

Commissioner Lora Petso called the meeting to order at 5:30 p.m. Commissioner John Elsasser was present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell and Matt Hendricks. Mike Harrigan was absent.

CHANGES OR ADDITIONS TO THE AGENDA:

- a) Sno-King Legislative Action
- b) Excuse Mike Harrigan from the meeting

Action: Motion to excuse Mike Harrigan from the current meeting.

Moved: John Elsasser
Second: Lora Petso
Passed: Unanimous. Motion carried.

PERSONS TO BE HEARD:

There were no persons to be heard.

CONSENT CALENDAR:

- a) Sign the Minutes of the Business Meeting of September 8, 2014
- b) Approval of the Minutes of the Regular Business Meeting of September 22, 2014
- c) Approval of the Maintenance Fund Vouchers #14-605 through #14-639 for \$56,319.98
- d) Capital Fund Voucher #14-640 for \$6,978
- e) Construction Fund Voucher #14-641 through #14-643 for \$236,818.20
- f) Shut-off List
- g) Payroll

Action: Motion to approve the consent calendar with the Construction Fund change from \$236,818.20 to \$238,896.70.

Moved: John Elsasser
Second: Lora Petso
Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) Update on the King County BRB

The Board was updated on the King County BRB meeting on October 16, 2014.

- b) General Manager Annual Review
The General Manager informed the Board that it was time to start her annual review. No action was taken at this time.
- c) Sno-King Legislative Action
The General Manager went over in detail some of the Legislative Actions proposed by Sno-King.

Discussion

- a) Lake Heights DE – Accept project as complete

Action: Motion to accept the Lake Heights DE Project as complete.

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried.

ADMINISTRATION SERVICES MANAGER'S REPORT:

Discussion:

- a) Cell Phone Policy – returned item
The policy was discussed after additional changes were requested at previous meetings. There were no further comments or changes from the Board.

Action: Motion to approve the new Cell Phone Policy.

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimous. Motion carried.

- b) Conference schedule for 2015
Lora Petso asked that the 2015 Conference schedule be returned for acceptance when all the dates were available for 2015.

OPERATIONS MANAGER'S REPORT:

- a) Well Project Update
The Board was updated on the progress of the well project. The contractor has hit 470 feet to date with 650 being the targeted depth.
- b) Sewer Repair Project Update
The Board was updated on the progress of sewer upgrade project that has begun in the District.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

There was no report at this meeting.

NEXT BOARD MEETING:

The next Board meeting is scheduled for October 20, 2014

The meeting adjourned at 6:05 p.m.

Transcribed by: Kelly Boswell

APPROVED

Lora L. Petso, President

John E. Elsasser, Vice President

Mike D. Harrigan, Secretary