

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
May 4, 2015

Commissioner John Elsasser called the meeting to order at 5:30 p.m. Commissioner Mike Harrigan were present. Also in attendance were Lynne Danielson, Steve Dunphy, Kelly Boswell, Al Hendricks. Lora Petso had an excused absence.

CHANGES OR ADDITIONS TO THE AGENDA:

Under General Manager Add:

Agreement with Forest Pepper

Resolution 1037

Clerical Error – correction in resolution numbering

PERSONS TO BE HEARD

Marc Greenough from Foster Pepper was in attendance to speak to the Board regarding the Bond refinance.

CONSENT CALENDAR:

- a) Sign Minutes of the Regular Business Meeting of April 6, 2015
- b) Approval of the Minutes of the Regular Business Meeting of April 20, 2015
- c) Approval of the 2015 Maintenance Fund Vouchers #15-238 through #15-263 for \$21,075.32
- d) Approval of the 2015 Capital Fund Vouchers #15-264 and #15-265 for \$9,853.07
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve the consent calendar.

Moved: John Elsasser

Second: Mike Harrigan

Passed: Unanimous. Motion carried.

GENERAL MANAGER'S REPORT:

Information:

- a) Bond Rating Conference Call Report

The Board was updated on the conference call with Standard & Poor's regarding our Bond rating. The District will stay at a AA rating.

- b) Bond Sales Agreement

The Bond sale will take place on Friday May 8th. Staff is requesting the Board approve Resolution 1037 the Bond Sale Agreement to authorize the General Manager to sign the documents on behalf of the District.

Action: Motion to pass Resolution 1037 and authorize the General Manager to sign the contracts for the Bonds.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

Discussion:

c) Sewer Treatment Plant Agreement - Draft

The Agreement with the City of Edmonds was presented to the Board. The General Manager asked that the two Board members present review the contract in depth and that Lora Petso would have to recuse herself from this agreement discussion.

d) Agreement with Forster Pepper

Marc Greenough explained to the Board his position in the Bond refinance. He explained the process of the Bond issuance and disclosed that his firm was representing the City of Shoreline and that his division of Foster Pepper was not involved.

c) Clerical error in resolution numbering

Action: Motion to change Resolution 1035 to 1036 due to clerical error.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

ADMINISTRATIVE SERVICES MANAGER'S REPORT:

Discussion:

a) Purchase Two New Handheld Meter Reading Devices

The District handhelds are passed their useful life and are failing. The Board was presented with three bids for two new handhelds. Staff is recommending Datazeo as the provider of services.

Action: Motion to approve the purchase of two new meter reading devices.

Moved: Mike Harrigan

Second: John Elsasser

Passed: Unanimous. Motion carried.

b) Employee Appreciation Banquet

Mike Harrigan volunteers to be the representative for the commissioners for the employee banquet.

OPERATIONS MANAGER'S REPORT:

Employee Mike Johnson

Mike Johnson has quit the District due to health reasons. Mike was a retired employee from the District and worked part-time.

ATTORNEY'S REPORT:

There was no report at this meeting.

COMMISSIONER'S REPORT:

Mike Harrigan reported on the PN-AWWA Conference he attended in Bellevue.


NEXT BOARD MEETING:

The Next Board Meeting is scheduled for May 18, 2015

The meeting adjourned at 6:16 p.m.

Transcribed by: Kelly Boswell

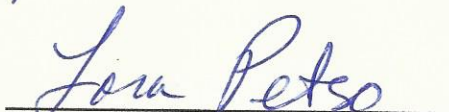
APPROVED



John E. Elsasser, President



Mike D. Harrigan, Vice-President



Lora L. Petso, Secretary