

OLYMPIC VIEW WATER AND SEWER DISTRICT

Regular Business Meeting of
January 16, 2018

Commissioner Lora Petso called the meeting to order at 5:31 p.m. John Elsasser was present. Also in attendance were Lynne Danielson, Kelly Boswell, and Dustin Ensminger. Fanny Yee attended by telephone.

CHANGES OR ADDITIONS TO THE AGENDA

Change to the Maintenance Fund vouchers adding 18-020- thru 18-023.

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT CALENDAR

- a) Sign the Minutes of the special meeting of December 22, 2017
- b) Approve Minutes of the regular meeting of January 2, 2018
- c) Approval of the 2017 Maintenance Fund Vouchers #17-944 through #17-965 for \$82,999.14
- d) Approval of the 2018 Maintenance Fund Vouchers #18-009 through #18-019 for \$86,936.07
- e) Approval of the Construction Fund Vouchers #17-966 through #17-971 for \$343,569.97
- f) Approval of the Capital Fund Voucher #17-972 for \$526.42

Action: Motion to approve the Consent Calendar with a change to the 2018 Maintenance Fund to total \$87,268.67.

Moved: John Elsasser

Second: Fanny Yee

Passed: Motion carried. Unanimously passed.

OPERATIONS MANAGER'S REPORT

There was no report at this meeting.

GENERAL MANAGER'S REPORT

- a) 2017 SPU Annual Survey Results
The final report was presented to the Board.
- b) Phase II Sewer Main Repair
Phase II Sewer Main Repairs have been completed.

Action: Motion to accept Phase II Sewer Main Repair as complete.

Moved: John Elsasser

Second: Lora Petso
Passed: Motion carried. Unanimously passed.

c) Adopt Resolution 1069 – Salary Adjustment for Kelly Boswell

Action: Motion to adopt Resolution 1069

Moved: John Elsasser
Second: Fanny Yee
Passed: Motion carried. Unanimously passed.

d) 2018-2023 Capital Budget

The Board had a few additional questions for staff on the presented capital budget.

1. Action: Motion to approve the 2018-2023 Capital Budget
2. Moved: Lora Petso
3. Second: John Elsasser
4. Passed: Motion carried. Unanimously passed.

e) Application Developer Extension L-123 Jenkins Place

Motion: Approve Developer Extension L-123 Jenkins Place

Moved: John Elsasser
Second: Lora Petso
Passed: Motion carried. Unanimously passed.

f) Schedule Attorney RFP Evaluation and Interviews

Staff received four RFP's for Attorney services. Staff will conduct interviews over the next two weeks and report back to the Board with their recommendations.

Dustin Ensminger left the meeting at 6.17 p.m.

ADMINISTRATION SERVICES MANAGER'S REPORT

a) Minutes from December 18, 2017 Board Meeting

Due to the questions that Lora Petso has on the Minutes, she is requesting to wait for new district counsel before approving the minutes.

b) Risk Management Pool Alternative Representative

Staff informed the Board that after checking with the Pool, Lynne Danielson is the representative and Kelly Boswell will be the alternate.

COMMISSIONER'S REPORT

Lora Petso reported on the WASWD Section III meeting.

NEXT BOARD MEETING

The next regular scheduled meeting is February 5, 2018

ADJOURNED

The meeting adjourned 6:30 p.m.

Transcribed by: Kelly Boswell

APPROVED



Lora L. Petso, President

Fanny Yee, Vice-President



John E. Elsasser, Secretary