

## OLYMPIC VIEW WATER & SEWER DISTRICT

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**Dear Customer:** Thank you for your fire hydrant meter application. The request is being processed and installation is expected by the following business day. Once the meter and backflow preventer are installed and the backflow preventer is certified, they are ready for use.

Following is a list of important regulations to keep in mind and follow while using a fire hydrant meter. Should you have any questions regarding these regulations or anything pertaining to your fire hydrant meter, please contact the District at (425) 774-7769, between the hours of 8:00am a.m. and 5:00 p.m. Monday through Friday.

## FIRE HYDRANT METER REGULATIONS

1. The District reserves the right to deny any application for a fire hydrant meter or remove a meter if deemed in the best interests of the District.
2. If at any time it is determined that water waste is occurring, the fire hydrant meter will be removed immediately.
3. Fire hydrant meters are provided by the District with approved backflow devices which are not to be removed. Meters found without the use of a backflow preventer may be removed by the District.
4. The customer is responsible for the security of the meter. Whatever means used to secure the meter, must not obstruct access to the meter or surrounding infrastructure.
5. All fees/deposits for the fire hydrant meter are in accordance with District Resolution and must be paid at time of application and/or due date of District bill.
6. While the hydrant meter is in service, monthly base fees, commodity charges, meter relocation requests, and damage charges will be billed to the customer on a monthly basis. If the monthly billing remains unpaid past the due date, the temporary meter will be removed at the discretion of the District. Costs of removing or reinstalling the meter will be added to accrued charges and charged against the customer's deposit.
7. Any damage to District infrastructure, meter fittings, meters, or surrounding public improvements shall be charged to the customer. If use of the temporary meter creates a problem in the distribution system, the District will relocate and charge the relocation costs to the customer. Such modifications and charges shall be at the discretion of the District.

8. The fire hydrant meter shall be installed, moved, or removed by District personnel only. The District may install the fire hydrant meter with specialized fittings, etc. which are not to be removed.
9. Any specialized fittings or hoses installed by the customer are the responsibility of the customer and shall be removed prior to requesting a relocation or final read and removal of the meter.
10. Any permits or approval from the appropriate local agency of jurisdiction, in which the work is taking place, is the responsibility of the customer. I.E. Right of way permit if crossing the road with a water hose.
11. The District shall provide a shut-off valve which the customer shall use for regular operation and flow regulating of water. When necessary to operate the fire hydrant, only a pentagonal fire hydrant wrench shall be used. The fire hydrant is designed to function in either the fully open or fully closed position. When water is needed, fully open the fire hydrant and regulate water with the shut-off valve.
12. Due to high volume flowing through temporary meters, care should be taken to turn the water on and off in a smooth, gradual way. Sudden operation of the fire hydrant meter may result in system problems or customer complaints and the removal of the meter.
13. The fire hydrant will be inspected by District staff prior installing a fire hydrant meter to ensure correct operation. If, after use of the fire hydrant meter, damages are noted, they will be repaired and billed to the customer.
14. Water should **never** be taken directly from a hydrant without use of a meter.
15. Fire hydrant meters will be installed only at locations approved by the District and shall not interfere with vehicular or pedestrian traffic compromising safety or ADA accessibility.
16. When the customer has completed use of the meter, the customer should request its removal. Monthly billing and charges will continue to accumulate until the meter is requested to be removed. The District will deduct the cost of the final billing from the deposit before it is returned.
17. The District will typically complete a request for a new meter installation, relocation, or removal within the next business day.
18. A temporary meter is intended for temporary water use only.