

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
August 19, 2019

Commissioner Lora Petso called the meeting to order at 5:30 pm. In attendance were John Elsasser, Fanny Yee, Lynne Danielson, Kelly Boswell, Cody Gray and Brett Vinson.

CHANGES OR ADDITIONS TO THE AGENDA:

Add:

- Cash Balance to Date
- Sewer Comprehensive Plan Amendment - SEPA Public Hearing

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT AGENDA

- a) Sign the Regular Meeting Minutes of July 15, 2019
- b) Approve the Regular Meeting Minutes of August 5, 2019
- c) Approval of the Maintenance Vouchers #19-482 through #19-515 for \$241,443.48
- d) Approval of the Capital Vouchers #19-516 and #19-517 for \$1,458.16

Action: Motion to approve the Consent Agenda as presented.

Moved: Fanny Yee

Second: John Elsasser

Passed: Unanimously approved

GENERAL MANAGER'S REPORT

- a) WASWD Board of Director Open Positions
The Board was given information on open position for the Association. John Elsasser had a question about the Board position verse the regular positions.
- b) 2019 1st Half Budget
The first half 2019 budget to actual was presented to the Board for discussion. There was a brief discussion on sewer repairs, the Pine Street Lift Station and water revenue for 2019. As well as the sewer revenues exceeding water revenues.
- c) Facility Fee Proposals – 1 & 2
The new proposed fees were discussed in detail. The difference between proposal one and two is the use of current cash on hand to offset facility fees however, it is not required in RCW for the calculation of the fees. Brett Vinson advised on the two alternatives that are proposed.

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EXECUTIVE SESSION

The Board recessed at 5:55 pm and entered into an Executive Session for ten (10) minutes to discuss potential litigation pursuant RCW 42.30.110 1(i).

The Board reconvened at 6:05 pm with direction to staff to use proposal 2 to update the district facility fees.

After such time a motion was made to hold a Public Hearing to adopt the new facility fees.

Action: Motion to authorize staff to go forward with the Public Hearing to adopt 2019 Facility Fees.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimously approved

d) Cash Balance to Date

Staff presented the cash balance statement to date per Lora Petso's request. Staff discussed restricted and unrestricted cash funds. Commissioner Petso inquired if the restricted could become unrestricted to aid in Capital projects. The General Manager will speak with the Auditors and get back to the Board.

e) Sewer Comprehensive Plan Amendment - SEPA Public Hearing

Action: Authorize staff to move forward with a SEPA Public Hearing on September 16th for the Sewer Comprehensive Plan Update Amendment.

Moved: Lora Petso

Second: Fanny Yee

Passed: Unanimously approved

The General Manager added that the Water Rights transfer from Department of Ecology for the Well House site is almost complete.

ADMINISTRATION SERVICES MANAGER'S REPORT

a) Customer Appreciation BBQ – August 22

The Board was reminded of the Customer Appreciation BBQ on August 22 between 11:30 and 1:30.

b) WASWD Fall Conference Sept 18 – 20th

As a reminder the Fall Conference was left on the Agenda. Lora Petso may attend depending on her schedule. John Elsasser will be attending.

c) Appreciation Dinner – September 14th at 6 pm

The Board was given the invitation for the employee appreciation dinner.

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OPERATIONS MANAGER'S REPORT

There was no report at this meeting.

ATTORNEY'S REPORT

There was no report at this meeting.

COMMISSIONER'S REPORT

Commissioner Yee inquired about the District's contract with SPU and the possibility of the contract being opened for renegotiation.

Commissioner Elsasser mentioned the front lobby and the plaque regarding Employee of the Year because there has not been one in a few years. Staff is aware and trying to work on an acknowledgement program.

EXECUTIVE SESSION

The Board recessed at 6:35 pm and entered into an Executive Session for ten (10) minutes to discuss potential litigation and personnel matters pursuant RCW 42.30.110 1(i) for 5 (five minutes) and RCW 42.30.110.1(g) for 5 (five minutes).

The Board reconvened at 6:43 pm with no action taken.

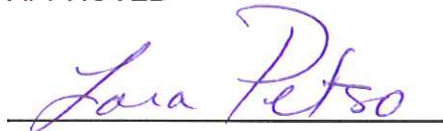
NEXT BOARD MEETING

The next regular scheduled meeting is Tuesday, September 3, 2019,

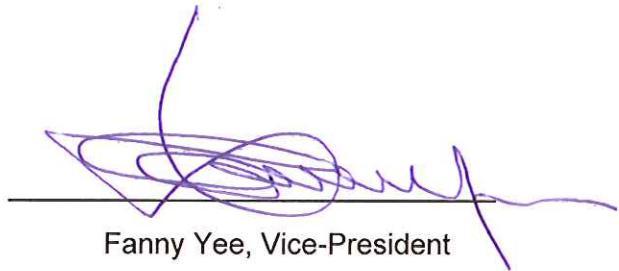
The meeting adjourned 6:46 p.m.

Transcribed by: Kelly Boswell

APPROVED



Lora L. Petso, President



Fanny Yee, Vice-President



John E. Elsasser, Secretary