

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
November 15, 2021

Commissioner John Elsasser called the meeting to order at 5:30 p.m. In attendance were Lora Petso, Fanny Yee, Dave Barnes, Kelly Boswell, Bob Danson, and Brett Vinson.

ANY ADDITIONS OR CHANGES TO THE AGENDA

There were no changes to the agenda.

PERSONS TO BE HEARD

Shawn Koorn – HDR Engineering Inc.

CONSENT AGENDA

- a) Sign the Regular Meeting Minutes of October 18, 2021
- b) Approve the Maintenance Vouchers #21-667 through #21-695 for \$92,615.24
- c) Approve the Capital Vouchers #21-696 and #21-697 for \$6,980.51

Action: Motion to approve the consent agenda as presented.

Moved: Fanny Yee

Second: Lora Petso

Passed: Unanimously approved

GENERAL MANAGER'S REPORT

- a) Personnel Policy

The new policy has been seen by the union and staff members as well as the attorney.

Action: Motion to approve the Personnel Policy as presented.

Moved: Fanny Yee

Second: John Elsasser

Passed: Unanimously approved

- b) 2022 Capital and O&M Budget

The 2022 O&M budget was presented for discussion. The Board had many questions and asked for additional review. This is the first look at the budget. Staff will review the inquires by the Board. The next review of the 2022 budget will be on December 6. Shaun Koorn, rate consultant was available to participate in the discussion as needed.

Shaun Koorn left the meeting at 6:50 p.m.

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ADMINISTRATION SERVICES MANAGER'S REPORT

- a) SPU 2021 Annual Wholesale Report
The report was presented for review. There were no comments from the Board.
- b) Employee Acknowledgement
Customer letter was presented to the Board on a staff members great customer service.
- c) Audit Update
The Board was updated on the State audit that is underway.

OPERATIONS MANAGER'S REPORT

- a) Maintenance Technician Recruitment Update
The Board was informed of the the new hire for the District.
- b) Edmonds Asphalt Overlay Update
Staff received additional information about the overlay project for the city, which was shared with the Board.
- c) Deer Creek
A fence was damaged at the treatment plant due to downed trees during the weekend storm event.
- d) Westgate Lift Station
The lift station was damaged during the last weekends storm. At this time staff is investigating and will report back to the Board.

ATTORNEY REPORT

There was no report for this meeting.

COMMISSIONER'S REPORT

Lora Petso reported on the Section 3 meeting. The supply chain was discussed and the quality of Vactor trucks that are currently on the market.

Fanny Yee asked to be excused from the meeting on December 6.

Action:	Motion to excused Fanny Yee from the December 6 th meeting.
Moved:	Lora Petso
Second:	John Elsasser
Passed:	Unanimously approved

Kelly Boswell and Bob Danson left the meeting at 7:05 p.m.

A five-minute break was taken.

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EXECUTIVE SESSION

The Board recessed at 7:10 p.m. and entered into an Executive Session for thirty (30) minutes to discuss Collective Bargaining matters pursuant to RCW 42.30.140 with no action expected.

Regular meeting resumed with no action taken at 7:40 p.m.

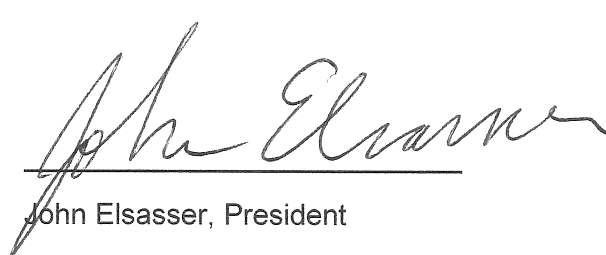
NEXT BOARD MEETING

The next regular scheduled meeting is Monday, December 6, 2021

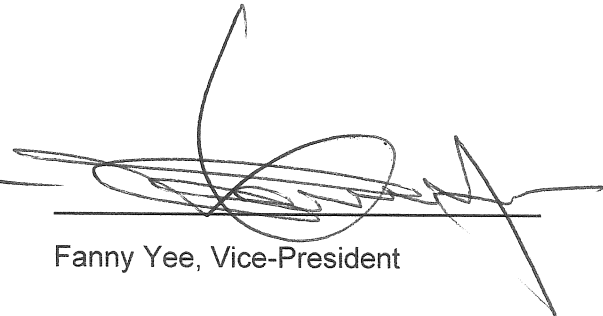
The meeting adjourned 7:50 p.m.

Transcribed by Kelly Boswell

APPROVED



John Elsasser, President



Fanny Yee, Vice-President



Lora L. Petso, Secretary