

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
February 7, 2022

Commissioner John Elsasser called the meeting to order at 5:30 p.m. In attendance were Lora Petso, Fanny Yee, Dave Barnes and Kelly Boswell. Bob Danson and Grant Weed attended by phone.

ANY ADDITIONS OR CHANGES TO THE AGENDA

There were no changes to the agenda.

PERSONS TO BE HEARD

There were no persons to be heard.

EXECUTIVE SESSION

Executive session for RCW 42.30.110 (1)(i)(ii) – Pending Litigation. The Board recessed at 5:31 p.m. and entered into an Executive Session for twenty (20) minutes to discuss potential litigation. At 5:51 p.m., the executive session was extended for ten (10) more minutes.

The Board, Dave Barnes and Kelly Boswell attended in person. Grant Weed, Bob Danson, Lynne Danielson and Tom Fitzpatrick attended by phone.

At 5:55 p.m. the regular Board meeting resumed, and the call ended with Lynne Danielson and Tom Fitzpatrick.

CONSENT AGENDA

- a) Sign the Regular Meeting Minutes of January 3, 2022
- b) Approve the Special Meeting Minutes of January 18, 2022
- c) Approve the Special Meeting Minutes of February 1, 2022
- d) Approve the 2021 Maintenance Vouchers #22-031 through #22-082 for \$262,546.29
- e) Approve the 2021 Capital Voucher #22-083 for \$3,751.78
- f) Approve the Shut-off list
- g) Approve Payroll

Action: Motion to approve the consent agenda as presented.

Moved: Fanny Yee

Second: John Elsasser

Passed: Unanimously approved

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GENERAL MANAGER'S REPORT

a) Developer Extension: 8215 236th ST SW, Housing Hope Apartments – 52 MF

Action: Approve application for DE: 8215 236th ST SW, Housing Hope Apts.
Moved: Lora Petso
Second: Fanny Yee
Passed: Unanimously approved

b) Developer Extension: 22224 76th AVE W, Hillside – 5 SF

Action: Approve application for DE: 22224 76th AVE W, Hillside
Moved: Fanny Yee
Second: Lora Petso
Passed: Unanimously approved

c) Woodway ILA

The District entered into an inter-local agreement last year with Woodway for the 2020 Main Replacement Project as they are installing rain gardens for their storm water project, and we are incorporating this into our project. The ILA expired last year at the end of 2021. Staff is requesting that we enter into a new ILA for 2022.

Action: Authorize the GM to sign the ILA with Woodway for the 2020 Main Replacement.
Moved: John Elsasser
Second: Fanny Yee
Passed: Unanimously approved

d) Wastewater Treatment, Disposal and Transport Addendum No. 4 with the City of Edmonds. The most recent contract expires February 17, 2022. The City is requesting for an addendum before entering into a new contract. This will extent our current contract for two years. This is the fourth addendum to date.

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Action: Authorize the GM to sign the Wastewater Treatment, Disposal and Transport Addendum No. 4

Moved: John Elsasser

Second: Fanny Yee

Passed: Lora Petso abstained; motion passed by quorum

e) Edmonds Treatment Plant Update

Dave Barnes noted that Edmonds currently has half of the operators they need to run the plant. They are trying to hire staff at a higher wage through their union contract. The treatment plant construction is about six months behind schedule due to Covid – long lead times on product, staff working from home, and increased shipping and steel costs. Contractor is asking for a change order of \$1 million to cover these extra costs. Edmonds is hoping to take advantage of federal funding to help pay for the extra expenditures.

Lastly, there was high-flow incident during the last snowstorm where sewage spilled into Puget Sound as well as the city's pump house causing an estimated \$1 million in damage which continues to be assessed.

f) L-139 Brae's Park

Staff informed the Board the structures have been torn down and facility fees of \$280,000.00 have been paid.

ADMINISTRATION SERVICES MANAGER'S REPORT

a) 2021 Payment Statistics

The District still receives most of the utility payments via check; next is electronic payments; ACH is up with Covid at #3; and online credit card payments continue to increase.

b) New Printer for Office – Capital Purchase

This has been in the budget for four years at \$10,000, but the cost is going to be just under \$5,000.

c) Meal Policy Update

During the Accountability Audit with State, we discussed after-hours meals. We made changes to the policy to make it more straightforward when it comes to meeting times and meals.

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Action: Approve the updated Meal Policy

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimously approved

b) Surplus Meter for 2021 – Resolution 1121

Action: Approve Resolution 1121

Moved: John Elsasser

Second: Fanny Yee

Passed: Unanimously approved

c) Woodway Treatment Differential for 2022 – Resolution 1119

Action: Approve Resolution 1119

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimously approved

d) Miscellaneous Fees for 2022 – Resolution 1120

Action: Approve Resolution 1120

Moved: Fanny Yee

Second: John Elsasser

Passed: Unanimously approved

e) ACE 2022 – June 12-15, 2022

John Elsasser and Lora Petso are interested in attending.

f) WASWD Spring Conference – April 6-8, 2022

John Elsasser will be going. Lora Petso is interested.

g) Audit Discussion

The District had a clean Audit for 2020 and 2021. No findings, but some areas of concern with regards to spreadsheet errors.

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OPERATIONS MANAGER'S REPORT

a) Deer Creek Winter Shutdown Update

Two pumps being worked on: one pump needs a new cable and a new impellor, and the second requires a new cable and repair kit. The sewer pump is complete and should be installed this week. The plant should be running in the next couple of weeks.

b) Field Operations Update

- Sewer Repair – 84th & Edmonds Way – Roots in the line. Used a root cutter, which was successful, but it became stuck on one of the old repairs. Dug down four and a half feet to dig it out. We now have a good visual for what we need to repair in the future. Two and a half hours of overtime was incurred.
- Service Leak – 23927 107th PL W – Received a call from a customer regarding water surfacing behind the sidewalk. Flow was very heavy, so it needed attention. Service was a ¾" poly line installed in 1978 and a nearby service was also leaking. Crews repaired both, but will schedule a time to replace the services in the future. This required an hour and a half of overtime to get the site buttoned-up.

c) New Staff Update

David Gathogo started on February 1, 2022. David is a Marine reservist who has a background in water supply and purification.

ATTORNEY REPORT

There was no report for this meeting.

COMMISSIONER'S REPORT

Commissioner Petso made a PWTF committee update. They are asking the state for more funds for construction loans. Waiting on the state to approve. Commissioner Petso sometime in the future is going to make a motion to direct the General Manager to update the regulatory control section of the wellhead protection plan. Lastly, Commissioner Petso commented that the City of Edmonds would have a presentation on Tuesday and Thursday regarding stormwater basins.

At 6.54 p.m. Kelly Boswell and Bob Danson left the meeting.

EXECUTIVE SESSION

The Board recessed at 6:55 p.m. and entered into an Executive Session for fifteen (15) minutes to discuss Collective Bargaining matters pursuant to RCW 42.30.140 with no action expected.

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NEXT BOARD MEETING

The next regular scheduled meeting is Tuesday, February 22, 2022.

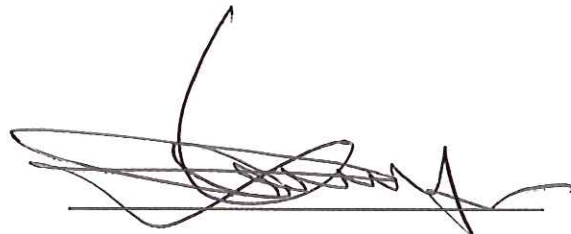
The meeting adjourned 7:12 p.m.

Transcribed by Anne Backstrom


APPROVED



John Elsasser, President



Fanny Yee, Vice-President



Lora L. Petso, Secretary